



**Minutes of the Escambia Children's Trust
Budget Subcommittee Meeting
Held at the JE Hall Center
February 7th, 2022**

The Budget Subcommittee of the Escambia Children's Trust met in Room 160 of the JE Hall Center with Dr. Tim Smith, Trust treasurer presiding. Members in attendance were, Stephanie White, Patty Hightower, David Peaden, Lonnie Wesley, Dr. Rex Northup, Carolyn Appleyard, Interim Administrator, Emmalee Peoples Assistant, Meredith Bush, Legal Services, Gloria Buice and Ryan Campbell from Anglin Accounting.

DISCUSSION ITEMS

- Call to order was made at 3:06 by Dr. Tim Smith.
- Approval of agenda with the motion to add the management report to the agenda, motioned by Patty Hightower and seconded by David Peaden. All other members approved.
- Motion was made to approve the minutes from 6/16/22 by Patty Hightower and seconded by David Peaden. The motion passed.
- The management report was reviewed and discussed by the committee.
- Review and discussion of the Budget for Professional Services
 - Discussion of the Executive Director startup costs
 - Patty Hightower motioned for a \$3,000 startup cost budget. Dr. Northup seconded and all were in favor. The motion passed.
 - Start up costs included a computer and necessary software (such as Adobe and Microsoft).
 - Meredith Crawford explained the benefits of 'piggy backing' with governmental agencies as a means of saving funds.
 - Dr. Northup moved to increase the relocation funds from \$7500 to \$8121.28. The increase is due to taxes withheld (social security and Medicare withholdings), so that the Executive Director can net \$7,500 for reimbursement of relocation costs. Stephanie White seconded the motion. No further discussion. All members were in favor.
- Call for Public Comment: no public comment was made.
- The meeting was adjourned at 4:01 PM.