

Board Meeting Minutes

Tuesday, May 10, 2022, at 5:30 PM
Board of County Commissioners Chambers
Ernie Lee Magaha Building
221 Palafox Place, Pensacola, FL 32502



Members in attendance were Commissioner Lumon May, David Peaden, Stephanie White, Pastor Lonnie Wesley, Patty Hightower, Dr. Rex Northup, Melissa Sidoti, and Tori Woods. Others in attendance were Tammy Greer, ECT Executive Director, Meredith Crawford of Clark Partington Law, and Aviyonne Tart, ECT Board Liaison.

- **Call to Order was made at 5:30 PM by Stephanie White, Chair.**
 - White took a moment to thank Carolyn Appleyard for all her efforts in getting the Escambia Children's Trust together. A plaque and flowers were gifted to her in appreciation, and all board members in attendance expressed gratitude towards Appleyard.
- **Approval of Agenda**
 - White suggested adding a personnel committee report after the treasurer's report, moving the executive director's report after the personnel report, and removing the additional days off action item as it was not to be discussed. Patty Hightower motioned to adopt these changes, Dr. Rex Northup seconded, and all members present agreed.
- **Approval of Minutes from 4/15**
 - Northup motioned to approve the previous minutes and Hightower seconded. All members present agreed.
- **Treasurer's Report**
 - Dr. Tim Smith, the Treasurer, was absent from the meeting. Dr. Northup moved to approve the report included in the packet, David Peaden seconded, and the motion passed unanimously.
- **Personnel Committee Report**
 - David Peaden explained that Tammy Greer, the executive director, has been searching for a program director and finance director. With no highly qualified candidates at the current salary, the benefits package was revised.
 - Greer explained that combining the director of programs and performance manager positions into one will be more efficient.
 - Lumon May acknowledged that there was a bit of opposition in the discussion of raising the pay.

- **Executive Director's Report**
 - Tammy Greer explained upcoming plans for the future and the proposal for the Kindergarten Readiness Summer Bridge RFP. *Please see Executive Director Report presentation on the ECT website.*

- **Action Items for Approval**
 - Policy Revision to Allow for Executive Director to Serve on ELC Board
 - Rex Northup motioned to revise the policy and allow Greer to serve on the Early Learning Coalition's Board of Directors, Tori Woods seconded, and all were in favor. Motion passed.
 - Needs Assessment Proposal – Kleinhaus Consulting Group
 - Board discussed that Kleinhaus proposed \$30,000 for the cost of the proposal, but the new program director that will be hired may be able to create a report instead. The chair asked for a motion to postpone the proposal to wait on a new program director. Patty Hightower motioned and Lumon May seconded; the motion passed unanimously.
 - RFP for Kindergarten Bridge Project
 - Patty Hightower moved to authorize Kindergarten Summer Bridge Project RFP, Lonnie Wesley seconded the motion, and all were in favor. The motion passed.
 - Development of ITBs for Public Education Campaigns
 - The board discussed the importance of kindergarten, early learning, and water safety and the chair asked if there was a motion for the board to be interested in developing an ITB for these topics. Lonnie Wesley moved, Rex Northup seconded, and all were in favor. The motion passed.

- **Public Comment**
 - There were no public comments.

- **Chair adjourned the meeting at 6:35 PM.**

Next meeting:

Tuesday, June 14, 2022, 5:30 PM

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221 Palafox Place, Pensacola, FL, 32502
