

Needs Assessment and Personnel Joint Committee Minutes

Tuesday, May 10, 2022, at 4:45 PM

Ernie Lee Magaha Building

221 Palafox Place, Pensacola, FL, 32502



Members in attendance were David Peaden, Stephanie White, Patty Hightower, and Tori Woods. Others in attendance were Tammy Greer, ECT Executive Director; Meredith Bush, General Counsel; and Aviyonne Tart, ECT Board Liaison.

- **David Peaden called the meeting to order at 4:46 PM.**
- **Approval of Minutes**
 - Stephanie White called to approve the 5/2/22 minutes and 5/10/22 agenda.
- **Discussion Items**
 - The committee discussed salary wages for director positions in Florida and how the Trust would need to match that to find highly qualified candidates.
 - The committee discussed the budget maintaining that the salaries are within the itemized budget line.
 - Stephanie White moves to advertise the director of finance position for another week from \$85,000 to \$99,000 as the salary range. Patty Hightower seconded and the motion passed unanimously.
 - Group discussed possibilities for research assistants including internships from the local colleges in the area being a viable option if the hired program director requires one.
 - Mrs. White moved to increase the director of programs pay to a range of \$80,000-\$90,000 and advertising for another week. Mrs. Hightower seconded and the motion passed unanimously.
 - The Trust employees will work from home while the PSC campus is closed on Fridays during the summer and for winter break and spring break.
- **There were no public comments.**
- **Peaden adjourned the meeting at 5:22 PM.**

Next meeting:

Full Board Meeting

June 14, 2022, at 5:30 PM

Ernie Lee Magaha Building

221 Palafox Place, Pensacola, FL, 32502