



**Escambia Children's Trust  
Board Meeting Agenda**

Tuesday, February 8, 2022 5:30 PM  
Board of County Commissioners Chambers  
221 Palafox Place, Pensacola, FL 32502

Smith, Sachs, Woods, hightower, peaden white and JJ. MEREDITH CAROLYN EMMALEE ryan campbell.

- 1) Call to order
- 2) Approval of Agenda
- 3) Approval of minutes from January 12, 2022
- 4) Report from Interim Administrator
- 5) Report from Executive Meeting
- 6) Report from Personnel Committee
  - a) VOTE on Executive Director Contract
- 7) Report from Budget Committee
  - a) VOTE on Updated Budget
- 8) Public Comment
- 9) Adjourn

Patty motioned david seconded agenda

Patty moved to adopt minutes and tim seconded.

Patty suggested to be notified about minutes when they are posted on the website.

Report from Carolyn- ???

Report from Executive Meeting- insurance has been selected. Surety bond is required by law, Walter moved to approve the surety bond as vetted by the exec committee. David seconded and all approved. Workers compensation is also required before the Ex Director begins.

Stephanie White gave the update that workers comp has not been selected, explained she needs more expertise. JJ motioned for using clark partington to help navigate the process.

Walter seconded and all approved.

Personnel committee report- Exec director contract briefly reviewed by David Peaden. Walter Sachs raised the question if item 2c is necessary in the contract, due to an issue of repetitive and contradictory language. David Peaden and Meredith agreed. Walter motioned. JJ seconded.

Walter Sachs recommended 8 weeks severance within the first year in the 'without cause' condition. The personnel committee explained their reasoning for 16 weeks severance as comparable to other counties.

Walter suggested to add the option to reduce the salary, upon evaluation. Patty suggested the word "adjustment" of salary.

The Budget committee explained their adjusted relocation total as inclusive of taxes.



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Milage reimbursement: car allowance of \$300 rather than up to \$300. Moved to remove the language "up to" as well as the last sentence in 5b, requiring the director to submit milage for reimbursement. Patty Hightower seconded.

Patty moved to accept the contract as amended. Tim Smith seconded. The motion passed.

Report from Dr. Tim Smith: The management report was reviewed by Dr. Tim Smith. Walter Sachs asked about the line of credit with the county which was never used by the ECT. More will be discussed at the next meeting and that item will be added to the agenda. Dr. Smith explained the recommendation from the committee to authorize up to \$3000 for start up expenses. All were in favor and none opposed. The motion passed. Mrs. Appleyard inquired about a credit limit for the ECT credit card. Walter Sachs motioned the executive director to have authorization of \$5000 credit card limit. No further discussion. All approved.

Public comment:

Bennet Washington explained his organization: 3929 West Navy Blvd. Pursuing a partnership with Warrington Middle school (tutoring, sports, arts and crafts) and inquired about the grant process. Stephanie White stated we aren't taking applications yet but that the goal is by August of this year.

Next meeting March 8<sup>th</sup>, 2022

Minutes approved (signature)

Stephanie White, Board Chair