

# Escambia Children’s Trust Board of Directors Meeting

## May 9, 2023, at 5:30 P.M.

Open to the public at the Board of County Commissioners Chambers  
Ernie Lee Magaha Bldg., 221 Palafox Place, Pensacola, FL 32502

### MINUTES

<b>Meeting Title:</b>	Escambia Children’s Trust Board of Directors Meeting		
<b>Date:</b>	May 9, 2023	<b>Time:</b>	5:30 P.M.
<b>Location:</b>	221 Palafox Place, Pensacola, FL 32502		
<b>Chair:</b>	Tori Woods	<b>Scribe:</b>	Alma Ellis
<b>Participants:</b>	<p><b>Board Members:</b> Tori Woods, Dr. Tim Smith, Patty Hightower, Walter Sachs; David Peaden, Stephanie White, Dr. Rex Northup, Judge Harris</p> <p><b>Staff/advisors:</b> Tammy Greer, Executive Director; Tammy Abrams, Director of Finance and Operations; Alma Ellis, Board Liaison/Administrative Specialist, Dr. Kimberly Krupa, Director of Programs and Performance, Richard Stone, Program and Research Coordinator, Meredith Bush, Esq., Legal Counsel</p>		
<b>Not Present:</b>	Pastor Lonnie Wesley, Commissioner Lumon May		
<ul style="list-style-type: none"> <li>● <b>Call To Order 5:33 P.M.</b></li> <li>● <b>Approval of Agenda</b> <ul style="list-style-type: none"> <li>○ Prior to agenda approval, Ms. Tori Woods asked if there would be any objection to removing the FY2023-2024 Tentative Budget from the agenda. There were no objections. Item removed.</li> <li>○ Ms. Hightower moved to approve amended agenda, Ms. White seconded, all in favor, amended agenda approved.</li> </ul> </li> <li>● <b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>○ Prior to approval of April 11, 2023 minutes, Ms. Hightower moved to have corrections made to the “Business”, “Recommendation” portion. Changes are as follows: Change “recommended” to “moved” and that there was a second (by Commissioner May). Additionally, Ms. Hightower noted that the Board was not “all in favor” as Mr. Sachs voted against. Motion made by Ms. Hightower to approve as amended, seconded by Dr. Smith, all in favor except Dr. Northup, who abstained as he was not present at the April meeting, amended Minutes approved.</li> </ul> </li> <li>● <b>Treasurer’s Report</b> <ul style="list-style-type: none"> <li>○ Mr. Peaden provided the Treasurer’s Report for month ending March 31, 2023. (Full report on ECT website video)</li> <li>○ Discussion: Ms. White requested confirmation that the Board has approved paying for Board members to travel and attend conferences. Ms. Greer confirmed that the Bylaws do allow for this.</li> <li>○ Dr. Northup motioned to approve the Financial Report for month ending March 31, 2023, Ms. Hightower seconded, all were in favor, Financial Report approved.</li> </ul> </li> <li>● <b>Executive Director’s Report</b> <ul style="list-style-type: none"> <li>○ Ms. Greer provided the Executive Director’s Report. (Full report on ECT website video)</li> </ul> </li> </ul>			

- **Public Comment Regarding Action Items - None**

- **Business**

- **Programs - None**

- **Operations**

- Reclassification of Existing Position (Walter Sachs)
- **Recommendation:** The Personnel Committee recommends approval of the reclassification of the Program and Research Coordinator to SAMIS Data Manager.
- Dr. Northup motioned to approve, Ms. Hightower seconded,
- Discussion – There was some discussion related to this position requiring a Florida Driver’s License (full discussion can be seen on the website video.)
- Dr. Northup offered an amended motion to strike the requirement of having a valid Florida Driver’s License and re-word the requirement to “having the ability and willingness to travel as needed to fulfill the requirements of the position”. Mr. Sachs seconded; vote was four in support of and four against, amendment failed to pass.
- Discussion on original amendment- none
- Vote on original recommendation – all in favor, recommendation passed, position to be reclassified as presented.
  
- FY2022-2023 Budget Amendment (David Peaden)
- **Recommendation:** The Finance and Operations Committee recommends approval of the FY2022-2023 Budget Amendment as presented.
- Discussion – none
- Mr. Sachs motioned to approve, Dr. Northup seconded, no further discussion, all in favor, FY2022-2023 Budget Amendment approved as presented.
  
- Piggybacking on County Benefits (Walter Sachs)
- **Recommendation:** The Personnel Committee recommends the Board approve the Executive Director to approach the Escambia County Board of County Commissioners and Pensacola State College regarding piggybacking on their employee benefits contracts.
- Discussion – none
- Mr. Peaden motioned to approve; Dr. Northup seconded, all in favor, recommendation passed.
  
- Insurance Renewal (David Peaden)
- **Recommendation:** The Finance Committee recommends the Board approve the Executive Director to proceed with insurance renewals as presented.
- Discussion – none
- Dr. Northup motioned to approve, Mr. Sachs seconded, no further discussion, all in favor, recommendation approved.
- Ms. Greer noted that there was not a resolution for original approval of insurance as required and requested a resolution to ratify be signed. Ms. Woods agreed.

- **Legal Report – None**

- **Public Comments on Non-Action Items – None**

- **Board Comments – None**

- **Adjournment at 6:21 P.M.**

Tori Woods, Chair (*Signature*)

Date: 6/13/23