

# Escambia Children's Trust Policy and Bylaws Committee Meeting

July 19, 2023, at 10:15 am

Location: PSC Main Campus  
Open to public  
1000 College Blvd., Building 11, Room 1102  
Pensacola, FL 32504

## M I N U T E S

<b>Meeting Title:</b>	Escambia Children's Trust Policy and Bylaws Committee Meeting		
<b>Date:</b>	July 19, 2023	<b>Time:</b>	10:15 am
<b>Location:</b>	1000 College Blvd., Bldg. 11, Room 1102, Pensacola, FL 32504		
<b>Chair</b>	Ms. Patty Hightower	<b>Scribe:</b>	Alma Ellis
<b>Participants Present:</b>	<p><b>Committee Members:</b> Ms. Patty Hightower, David Peaden, Ms. Stephanie White</p> <p><b>Staff/Advisors:</b> Tammy Greer, Executive Director; Meredith Bush, Esq., Legal Counsel; Alma Ellis, Board Liaison and Administrative Specialist; Tammy Abrams, Director of Finance and Operations,</p>		
<b>Not Present:</b>	Tori Woods		

- **Call to Order**

Meeting called to order at 10:59 am

- **Approval of Agenda**

Stephanie White moved to approve the Agenda. David Peaden seconded. All in favor. Agenda approved.

- **Approval of Minutes**

Stephanie White moved to approve the minutes of the June 21, 2023 Policy and Bylaws Committee meeting. David Peaden seconded. All in favor. Minutes approved.

- **Public Comments Regarding Agenda**

No public comments regarding Agenda Items.

- **Discussion Items**

- A. Vehicle Purchases (Resolution 2023-13 sent back from Board meeting)

The Committee reviewed and discussed changes needed to Resolution 2023-13. Motion made by Ms. White to have all recommended changes be made by Legal and return the resolution to the Board for vote at the August meeting. Seconded by Mr. Peaden. With all in favor and no further discussion, policy to be amended and put before the Board in August.

**B. Grants for Purchase of Real Property**

The Committee reviewed the policy pertaining to the purchase of real property. Motion made by Mr. Peaden to have all recommended changes be made by Legal. Seconded by Ms. Hightower. With all in favor and no further discussion, policy to be amended by Legal and emailed to Committee members for review. If no revisions are needed, this resolution will go back before the Board on August 8.

**C. Sole-Source Proposals**

The Committee reviewed the policy pertaining to sole-source proposals. Motion made by Ms. White to have Legal make discussed edits and for the resolution to go before the Board at the August 8 meeting. Mr. Peaden seconded, all in favor and with no further discussion, Legal will make edits and email final document to staff to include in Board packet for August.

**Public Comment**

One public comment regarding Grants for Purchase of Real Property

**Adjournment**

There being no further business and all in agreement, this meeting was adjourned at 10:29 am.