



**Escambia Children's Trust  
Board of Directors Meeting**

**May 13, 2025, at 5:30 p.m.**

Ernie Lee Magaha Bldg., 221 Palafox Place, Pensacola, FL 32502

**AGENDA**

- I. **Call to Order** (Dr. Rex Northup)
- II. **Roll Call** (Alma Ellis)
- III. **Pledge of Allegiance** (Mr. David Williams)
- IV. **Approval of Agenda** (Dr. Rex Northup)
- V. **Approval of Minutes** (Dr. Rex Northup)

*Recommendation: Staff recommends the Board approve the Minutes of April 8, 2025, Regular Board Meeting, as presented.*

- VI. **Treasurer's Report** (Ms. Tori Woods)

**Financial Report** – Month Ending March 31, 2025

*Recommendation: The Finance and Operations Committee recommends the filing of the Financial Report for month ending March 31, 2025, as presented.*

- VII. **Public Comments\***
- VIII. **Special Presentation** – Youths Left Behind
- IX. **Business**

## Operations

- Policy Amendments for Board approval

The Personnel Committee and The Policy/Bylaws Committee have met and bring forth the following amendments to the ECT Policy Manual for approval:

a. Emergency Response

**Resolution 2025-05** allowing for the creation of Section V (Escambia Children's Trust Natural Disaster or Other Local Event Response and Paid Leave Policy) of Part One (General Administration) in the ECT Policy Manual as presented.

b. Annual Leave and Sick Leave

**Resolution 2025-06** allowing amendment to the ECT Policy Manual, Part 5, Human Resources, deleting Section 5.0, Paid Time Off Leave (PTO) Summary-Employees and creating Section 5.0, ECT Leave Policy as presented.

c. New Hire Paperwork

**Resolution 2025-07** amending the ECT Policy Manual, Part Three, Fiscal Operations, Section 4.0, Policies, Subsection 1, Payroll, Subsection (2)(a) New Hires as presented.

d. Staff Benefit Package

**Resolution 2025-08** allowing the Trust to contract with Branch Benefits for staff benefits as presented.

- Discussion: Summer Workshop (Lindsey Cannon)
- Ethics and Financial Disclosures (Tammy Abrams)

## Programs

- Childcare Summit – May 28 (Lindsey Cannon)
- Mental Health Taskforce – May 30 (Lindsey Cannon)
- CAREs Grant Update (Deborah Ray)
- Early Learning Coalition (Lindsey Cannon)

## **X. Legal Report** (Meredith Bush, Esq.)

## **XI. Adjournment**

\* The Escambia Children's Trust allows any member of the public to speak regarding an item on the Agenda prior to Board action or regarding any related matter not on the agenda following the Legal Report near the end of the meeting. Anyone who wishes to address the Board is asked to complete a Public Comment Speaker Form. Each speaker is limited to three (3) minutes, unless otherwise determined by the Chairperson, to allow sufficient time for all speakers. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting. Upon completion of the public comment period, discussion is limited to Board members and questions raised by the Board.

**Escambia Children’s Trust Board of Directors Meeting  
April 8, 2025, at 9:00 AM**

Open to the public at the Board of County Commissioners Chambers  
Ernie Lee Magaha Bldg., 221 Palafox Place, Pensacola, FL 32502

**MINUTES**

<b>Meeting Title:</b>	Escambia Children’s Trust Board of Directors Meeting		
<b>Date:</b>	April 8, 2025	<b>Time:</b>	9:00 AM
<b>Location:</b>	221 Palafox Place, Pensacola, FL 32502		
<b>Presiding:</b>	Dr. Rex Northup, Chair	<b>Scribe:</b>	Alma Ellis
<b>Participants:</b>	<p><b>Board Members:</b> David Williams, Dr. Rex Northup, Stephanie White, Commissioner Lumon May, Keith Leonard, Tina Cain, Tori Woods</p> <p><b>Staff/advisors:</b> : Lindsey Cannon, Executive Director, Tammy Abrams, Director of Finance, Alma Ellis, Board Liaison /Administrative Specialist, Michael Moore, Community Engagement Coordinator, Deborah Ray, Director of Programs and Performance, Meredith Bush, Esq., Legal Counsel; Richard Stone, SAMIS Data Manager</p>		
<b>Not Present:</b>	Judge Williams		
	<ul style="list-style-type: none"> <li>• <b>Call To Order</b> 9:00 AM</li> <li>• <b>Approval of Agenda</b> Ms. White motioned to approve the Agenda. Mr. Williams seconded, all in favor, Agenda approved.</li> <li>• <b>Approval of Minutes</b> No changes or corrections required, the Minutes stand as presented.</li> <li>• <b>Public Comment</b> No public comments.</li> <li>• <b>Treasurer’s Report</b> Ms. Abrams provided the February 28, 2025 Financial Report. With no unusual findings, the report will be filed for audit.</li> <li>• <b>2023-2024 Financial Audit</b> Ms. Kristy McAllister with Warren-Averitt provided the audit report for 2023-2024 . There were no findings and all documents were in order. Ms. White motioned to approve the 2023-2024 Audit Report, Mr. Leonard seconded, and all were in favor. 2023-2024 audit approved.</li> <li>• <b>Special Presentation</b> Pensacola MESS Hall provided a special presentation. (see video on website).</li> <li>• <b>Business</b> <ul style="list-style-type: none"> <li>• <b><u>Operations</u></b> Ms. Ellis provided an updated list of BOD meeting dates noting the September Preliminary TRIM meeting will now take place on September 10 at 5:01pm directly followed by the Board of Directors meeting.</li> <li>• <b><u>Programs</u></b> <ul style="list-style-type: none"> <li>• Grant Committee Recommendation – CAREs Grant</li> </ul> </li> </ul> </li> </ul>		

**Recommendation:** *The Grant Committee recommends approval of Resolution 2025-03 allowing for one-time funding of the following CAREs Grant applicants:*

Grant Committee Recommendations	Amount Recommended
Children's Home Society of Florida - Western Division	48220.00
ReadyKids!	50000
Hope Above Fear	48,807
ESCAMBIA COUNTY HEALTHY START COALITION, INC.	11475
Gulf Coast Kid's House	50000
Rosa Verde Foundation, Inc.	21000
Be Ready Alliance Coordinating for Emergencies (BRACE)	41379
Golden Elite Track and Field Club	50000
Youths Left Behind Corp	50000
Dixon School of Arts and Sciences	50000
General Daniel Chappie James Flight Academy Inc.	40623
James B Washington Education and Sports Inc.	50000
G.I.R.L.S. Incorporated	50000
CMB Visions Unlimited, Inc.	50000

\$611,504

*Ms. Cannon noted three organization names need to be updated:*

- *ReadyKids! will be updated to Every Child a Reader in Escambia dba Ready Kids.*
- *Be Ready Alliance Coordinating for Emergencies (BRACE) will be updated to Community Organizations Active in Disaster dba Be Ready Alliance Coordinating for Emergencies.*
- *Golden Elite Track and Field will be updated to Knowledge Ministries dba Golden Elite Track and Field.*

*Ms. White motioned to approve the recommendation with updates as discussed, Commissioner May seconded, and discussion ensued. Dr. Northup called for a vote. The recommendation was approved with a vote of 6:1 in favor with Ms. Woods opposed.*

- Lamplighter Budget Amendment

*Recommendation: The Program Committee recommends approval of the Lamplighter Budget Amendment as presented.*

*Ms. White motioned to approve, Ms. Woods seconded, Mr. Williams abstained, without further discussion the recommendation was approved by a vote of 6:0.*

- Legal Services of North Florida Year 3 Renewal

**Recommendation:** *The Program Committee recommends approval of Resolution 2025-04 allowing for Year 3 renewal of the Legal Services of North Florida contract.*

*Ms. White motioned to approve, Mr. Williams seconded, without further discussion the recommendation was approved by a vote of 7:0.*

- **Twin Oaks Change of Scope**

**Recommendation:** *The Program Committee recommends approval of the Change of Scope requested by Twin Oaks Juvenile Development as presented.*

*Ms. White motioned to approve, Ms. Cain seconded, without further discussion the recommendation was approved by a vote of 7:0.*

- **Upcoming Contract Renewals**

*Ms. Cannon advised the Board of the Help Me Grow and CHS Navigator contracts coming up for renewal on June 30. The Program Committee will meet to discuss and bring a recommendation to the May 13 BOD meeting.*

- **Legal Report**

*Ms. Bush shared that she has not received a response back from the county regarding the requested TIF exemption.*

- **Adjournment**

With no further business, the meeting adjourned at 10:28 AM

Signature (Board Chair)



# ESCAMBIA CHILDREN'S TRUST

Our Children. Our Community. Our Future.

## Financial Reports March 2025



## Escambia Children's Trust Management's Discussion and Analysis

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### Financial Highlights

Significant financial information from March 2025 includes:

- The **Balance Sheet** shows that we have retained earnings (Prior years remaining funds) of \$21,042,776 and net income this year of \$5,749,462.
- The Trust has \$25,580,355 cash in the operating account and \$2,223,355 cash in the reserve account with no other assets on the books. \$21,239,9065 of the cash in the bank is reserved for funding the programs currently under contract for the next 1 – 3 years. This amount will change based on programs not expending all their current awards or programs not being refunded. \$561,209 is reserved for the City of Pensacola CRA, \$1,011,472 is reserved for current liabilities, and an additional \$1,326,248 is reserved for operations of ECT for the current fiscal year.
- The Trust has total liabilities of \$1,011,472. The largest liability is for the contingent CRA tax payments to Escambia County of \$690,684 (if we get an interlocal agreement with the county this will be removed as a liability and moved to program funding), the second largest is Accounts payable in the amount of \$317,195.
- **The Statement of Revenue & Expenditures** shows that at the end of March, ECT has received 75% of budgeted revenue and has expended 33% of the budget for expenses. Currently ECT has paid \$3,345,885 to community providers this fiscal year. There will be a budget amendment coming in May to address the areas of the budget that have been exceeded or are close to it.
- **The Statement of Revenue & Expenditures by Function** shows the breakdown between program expenses and administrative expenses. As of March 2025, ECT had 88% program expenses and 12% administrative expenses on year-to-date data. This will change to become more programmatic as more reimbursements are processed. The tax collector charges fees on the taxes that they collect for ECT. Those fees average 2.5% of revenue collected by the tax collector and are outside of the control of ECT. Breaking out expenses by the following will give a more accurate breakdown of expenses:
  1. Admin expenses less tax collector fees = 9%
  2. Tax collector fees = 3%
  3. Program expenses = 88%
- The **General Ledger** report shows you the details of every transaction ECT processed. There were no unusual or abnormal transactions conducted during the month.

- The **Escambia Children's Trust Contract Schedule** shows each contract that the trust has entered into with providers, the period that funding has been requested for, the total amount requested, the total amount awarded (signed contracts), total drawn down, amount surrendered, remaining amount of awarded funds, balance of the total amount requested, and the percent of time and budget remaining. As of 3/31/2025 there is a balance of \$11,566,655 left on awarded contracts, and \$24,249,083 remaining in funding requested. Programs have surrendered a total of \$3,542,595. that was awarded but not spent out by the contract end date. The out of school time contracts that ended on February 28<sup>th</sup>, 2025, have been closed out with the exception of 2 providers who I am currently working with to get closed out. Of the 16 contracts ECT had 1 that did not renew their contract for the 25/26 contract year, 3 that fully expended their funds, and 11 that surrendered a total of \$891,755.39 in unspent funding. The two that are remaining have a current balance of \$395,282.24 in funds available that I will update you on once they are closed out.
- ECT used \$611,504 of the surrendered funds to make CARES grant micro awards to 14 providers. These contracts are one year in length and do not exceed \$50,000 per provider. Contract period for those is 5/1/25 – 4/30/26.

**Escambia Children's Trust**Balance Sheet  
As of 3/31/2025Current Year

## Assets

## Cash and Cash Equivalents

Cash in Bank:Hancock Whitney General Fund 25,580,354.95

Cash in Bank:Hancock Whitney Reserve Account 2,223,354.59Total Cash and Cash Equivalents 27,803,709.54Total Assets 27,803,709.54

## Liabilities

## Accounts Payable and Accrued Expenses

Accounts Payable (A/P) 317,194.71

Total Accounts Payable and Accrued Expenses 317,194.71

## Due to Other Governmental Entities

CRA Tax payable - Escambia County 690,684.00

Total Due to Other Governmental Entities 690,684.00

## Accrued Salaries and Wages

Accrued Life and Health Insurance Payable 0.76

Accrued Retirement payments 3,592.71Total Accrued Salaries and Wages 3,593.47Total Liabilities 1,011,472.18

## Net Assets

## Beginning Net Assets

21,042,775.78

Total Beginning Net Assets 21,042,775.78

## Change in Net Assets

5,749,461.58Total Change in Net Assets 5,749,461.58Total Net Assets 26,792,237.36

## Total Liabilities and Net Assets

27,803,709.54

**Escambia Children's Trust**  
Statement of Revenues and Expenditures  
From 3/1/2025 Through 3/31/2025

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenue</b>						
4000	Property Taxes					
311	Ad Valorem Taxes					
30	Operating					
3110	Ad Valorem Taxes	11,933,727.00	1,018,591.48	9,227,967.35	(2,705,759.65)	(22.67)%
	Total Operating	11,933,727.00	1,018,591.48	9,227,967.35	(2,705,759.65)	(22.67)%
361	Interest					
30	Operating					
3610	Interest income	1,000,000.00	102,390.31	529,717.06	(470,282.94)	(47.03)%
	Total Operating	1,000,000.00	102,390.31	529,717.06	(470,282.94)	(47.03)%
	Total Revenue	12,933,727.00	1,120,981.79	9,757,684.41	(3,176,042.59)	(24.56)%
<b>Expenses</b>						
4000	Property Taxes					
513	Financial and Administrative					
30	Operating					
5201	Accounting and Auditing	23,448.00	21,071.10	23,390.70	57.30	0.24%
5900	Tax Collector Fees	298,343.00	0.00	118,164.98	180,178.02	60.39%
5901	CRA Tax Increment payments	480,000.00	0.00	0.00	480,000.00	100.00%
5910	Bank Fees	12,768.00	3,648.19	8,139.61	4,628.39	36.25%
5940	Special District Fees	175.00	0.00	175.00	0.00	0.00%
	Total Operating	814,734.00	24,719.29	149,870.29	664,863.71	81.61%
564	Human Services					
10	Personnel Services					
5000	Executive Salaries	130,000.00	10,000.00	60,673.15	69,326.85	53.33%
5010	Regular Salaries and Wages	436,261.00	33,388.93	207,165.47	229,095.53	52.51%
5100	FICA Taxes	43,319.00	3,305.81	23,429.68	19,889.32	45.91%
5101	Retirement Contributions	28,313.00	2,184.44	13,578.33	14,734.67	52.04%
5102	Life and Health Insurance	28,151.00	2,315.22	13,940.82	14,210.18	50.48%
5103	Workers' compensation insurance	1,272.00	86.13	532.61	739.39	58.13%
	Total Personnel Services	667,316.00	51,280.53	319,320.06	347,995.94	52.15%
30	Operating					
5200	Legal Services	60,000.00	5,325.00	46,825.00	13,175.00	21.96%
5202	Information Technology	25,000.00	1,405.84	7,556.39	17,443.61	69.77%
5203	Other Professional Services	90,000.00	1,174.30	1,795.80	88,204.20	98.00%
5300	Travel:Car Allowance	3,900.00	300.00	1,875.00	2,025.00	51.92%
5301	Travel:Other Travel	24,000.00	2,237.44	9,253.78	14,746.22	61.44%

**Escambia Children's Trust**  
Statement of Revenues and Expenditures  
From 3/1/2025 Through 3/31/2025

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
5401	Telephone Expense	6,180.00	436.28	2,568.64	3,611.36	58.44%
5402	Website Administration	1,500.00	0.00	56.16	1,443.84	96.26%
5500	Freight & Postage Services	5,350.00	0.00	0.00	5,350.00	100.00%
5600	Rent & Utilities:Rent	40,006.00	0.00	0.00	40,006.00	100.00%
5700	Directors & officers insurance	11,000.00	0.00	12,466.65	(1,466.65)	(13.33)%
5701	Liability insurance	6,600.00	0.00	0.00	6,600.00	100.00%
5702	Property insurance	1,200.00	0.00	0.00	1,200.00	100.00%
5703	Surety Bond	1,200.00	0.00	0.00	1,200.00	100.00%
5800	Printing & binding	5,000.00	0.00	2,265.80	2,734.20	54.68%
5810	Promotional Activities	22,000.00	1,182.40	6,387.20	15,612.80	70.97%
5820	Other Current Charges	600.00	0.00	24.00	576.00	96.00%
5830	Office Supplies Expense	13,000.00	353.33	3,294.77	9,705.23	74.66%
5841	Software & Apps	115,000.00	3,265.25	68,868.31	46,131.69	40.11%
5843	Books, Publications, Subscriptions, & Memberships	30,000.00	38.00	20,780.00	9,220.00	30.73%
5850	Training - ECT Internal	15,000.00	300.00	3,251.00	11,749.00	78.33%
5851	Training - External	10,000.00	808.26	1,731.73	8,268.27	82.68%
6000	Capital Outlay - Machinery and Equipment	20,000.00	4,147.25	4,147.25	15,852.75	79.26%
	Total Operating	<u>506,536.00</u>	<u>20,973.35</u>	<u>193,147.48</u>	<u>313,388.52</u>	<u>61.87%</u>
80	Grants and Aids					
7000	Grants and Aids:Aids to Private Organizations	10,348,455.00	128,001.98	3,345,885.00	7,002,570.00	67.67%
	Total Grants and Aids	<u>10,348,455.00</u>	<u>128,001.98</u>	<u>3,345,885.00</u>	<u>7,002,570.00</u>	<u>67.67%</u>
	Total Expenses	<u>12,337,041.00</u>	<u>224,975.15</u>	<u>4,008,222.83</u>	<u>8,328,818.17</u>	<u>67.51%</u>
	Net Income (Loss)	<u>596,686.00</u>	<u>896,006.64</u>	<u>5,749,461.58</u>	<u>5,152,775.58</u>	<u>863.57%</u>

**Escambia Children's Trust**  
Statement of Revenues and Expenditures by Function  
From 3/1/2025 Through 3/31/2025

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenue</b>						
10	Admin					
311	Ad Valorem Taxes					
30	Operating					
3110	Ad Valorem Taxes	11,933,727.00	1,018,591.48	9,227,967.35	(2,705,759.65)	(22.67)%
361	Interest					
30	Operating					
3610	Interest income	<u>1,000,000.00</u>	<u>102,390.31</u>	<u>529,717.06</u>	<u>(470,282.94)</u>	<u>(47.03)%</u>
	Total Admin	<u>12,933,727.00</u>	<u>1,120,981.79</u>	<u>9,757,684.41</u>	<u>(3,176,042.59)</u>	<u>(24.56)%</u>
	Total Revenue	<u>12,933,727.00</u>	<u>1,120,981.79</u>	<u>9,757,684.41</u>	<u>(3,176,042.59)</u>	<u>(24.56)%</u>
<b>Expenses</b>						
10	Admin					
513	Financial and Administrative					
30	Operating					
5201	Accounting and Auditing	8,274.00	6,517.78	8,118.23	155.77	1.88%
5900	Tax Collector Fees	298,343.00	0.00	118,164.98	180,178.02	60.39%
5901	CRA Tax Increment payments	480,000.00	0.00	0.00	480,000.00	100.00%
5910	Bank Fees	12,768.00	3,648.19	8,139.61	4,628.39	36.25%
5940	Special District Fees	175.00	0.00	175.00	0.00	0.00%
564	Human Services					
10	Personnel Services					
5000	Executive Salaries	130,000.00	10,000.00	60,673.15	69,326.85	53.33%
5010	Regular Salaries and Wages	258,234.00	19,990.83	123,888.15	134,345.85	52.02%
5100	FICA Taxes	29,700.00	2,280.85	16,121.46	13,578.54	45.72%
5101	Retirement Contributions	19,412.00	1,514.54	8,912.30	10,499.70	54.09%
5102	Life and Health Insurance	27,401.00	2,249.81	13,498.86	13,902.14	50.74%
5103	Workers' compensation insurance	872.00	60.29	367.94	504.06	57.81%
30	Operating					
5200	Legal Services	50,000.00	4,700.00	41,200.00	8,800.00	17.60%
5202	Information Technology	15,000.00	941.91	5,062.76	9,937.24	66.25%
5203	Other Professional Services	20,000.00	1,174.30	1,795.80	18,204.20	91.02%
5300	Travel:Car Allowance	3,900.00	300.00	1,875.00	2,025.00	51.92%
5301	Travel:Other Travel	15,000.00	945.48	4,227.64	10,772.36	71.82%
5401	Telephone Expense	4,120.00	311.63	1,834.75	2,285.25	55.47%
5402	Website Administration	1,400.00	0.00	39.31	1,360.69	97.19%
5500	Freight & Postage Services	3,850.00	0.00	0.00	3,850.00	100.00%

**Escambia Children's Trust**  
Statement of Revenues and Expenditures by Function  
From 3/1/2025 Through 3/31/2025

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
	5600	28,004.00	0.00	0.00	28,004.00	100.00%
	5700	11,000.00	0.00	12,466.65	(1,466.65)	(13.33)%
	5701	6,600.00	0.00	0.00	6,600.00	100.00%
	5702	1,200.00	0.00	0.00	1,200.00	100.00%
	5703	1,200.00	0.00	0.00	1,200.00	100.00%
	5800	5,000.00	0.00	2,265.80	2,734.20	54.68%
	5810	20,000.00	932.40	6,137.20	13,862.80	69.31%
	5820	300.00	0.00	18.00	282.00	94.00%
	5830	10,000.00	353.33	3,156.57	6,843.43	68.43%
	5841	45,000.00	853.37	23,558.33	21,441.67	47.65%
	5843	20,000.00	38.00	13,904.00	6,096.00	30.48%
	5850	10,000.00	300.00	1,863.00	8,137.00	81.37%
	6000	10,000.00	4,147.25	4,147.25	5,852.75	58.53%
		1,546,753.00	61,259.96	481,611.74	1,065,141.26	68.86%
20	Program					
	513					
	30					
	5201	15,174.00	14,553.32	15,272.47	(98.47)	(0.65)%
564	Human Services					
	10					
	5010	178,027.00	13,398.10	83,277.32	94,749.68	53.22%
	5100	13,619.00	1,024.96	7,308.22	6,310.78	46.34%
	5101	8,901.00	669.90	4,666.03	4,234.97	47.58%
	5102	750.00	65.41	441.96	308.04	41.07%
	5103	400.00	25.84	164.67	235.33	58.83%
	30					
	5200	10,000.00	625.00	5,625.00	4,375.00	43.75%
	5202	10,000.00	463.93	2,493.63	7,506.37	75.06%
	5203	70,000.00	0.00	0.00	70,000.00	100.00%
	5301	9,000.00	1,291.96	5,026.14	3,973.86	44.15%
	5401	2,060.00	124.65	733.89	1,326.11	64.37%
	5402	100.00	0.00	16.85	83.15	83.15%
	5500	1,500.00	0.00	0.00	1,500.00	100.00%
	5600	12,002.00	0.00	0.00	12,002.00	100.00%
	5810	2,000.00	250.00	250.00	1,750.00	87.50%

**Escambia Children's Trust**  
Statement of Revenues and Expenditures by Function  
From 3/1/2025 Through 3/31/2025

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
5820	Other Current Charges	300.00	0.00	6.00	294.00	98.00%
5830	Office Supplies Expense	3,000.00	0.00	138.20	2,861.80	95.39%
5841	Software & Apps	70,000.00	2,411.88	45,309.98	24,690.02	35.27%
5843	Books, Publications, Subscriptions, & Memberships	10,000.00	0.00	6,876.00	3,124.00	31.24%
5850	Training - ECT Internal	5,000.00	0.00	1,388.00	3,612.00	72.24%
5851	Training - External	10,000.00	808.26	1,731.73	8,268.27	82.68%
6000	Capital Outlay - Machinery and Equipment	10,000.00	0.00	0.00	10,000.00	100.00%
80	Grants and Aids					
7000	Grants and Aids:Aids to Private Organizations	10,348,455.00	128,001.98	3,345,885.00	7,002,570.00	67.67%
	Total Program	<u>10,790,288.00</u>	<u>163,715.19</u>	<u>3,526,611.09</u>	<u>7,263,676.91</u>	<u>67.32%</u>
	Total Expenses	<u>12,337,041.00</u>	<u>224,975.15</u>	<u>4,008,222.83</u>	<u>8,328,818.17</u>	<u>67.51%</u>
	Net Income (Loss)	<u>596,686.00</u>	<u>896,006.64</u>	<u>5,749,461.58</u>	<u>5,152,775.58</u>	<u>863.57%</u>

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	1000	Cash in Bank:Hancock Whitney General Fund			Opening Balance	25,550,420.51	
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/3/2025	Hancock Whitney	Transfer to Reserves		3,380.78
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/3/2025	Nippon Life Insurance Company of America	Dental & Vision		316.20
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/4/2025	Nationwide	Nationwide payments		1,705.05
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/7/2025	ADP Wage Pay	ADP Fees		245.55
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Boys and Girls Club of the Emerald Coast	Great futures - November		1,000.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Boys and Girls Club of the Emerald Coast	Great Futures January		35,706.75
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Children's Home Society of Florida	Navigator - January services		138,167.76
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Children's Home Society of Florida	Pine forest - January		8,702.81
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Children's Home Society of Florida	Sail - January		11,966.49
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Clark Partington	CRA - December 24		350.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Clark Partington	CRA Feb 25		3,150.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Clark Partington	General Leal - Feb Services		3,000.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Clark Partington	General Legal - Dec 24		3,000.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Clark Partington	Specific Legal - Dec 2024		500.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Clark Partington	Specific Legal - Feb 2025		3,302.50
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	CMB Visions Unlimited, Inc.	January Services		28,937.27
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	CPC Office Technologies	Copier Lease 2/23 - 3/22/25		194.89
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	CPC Office Technologies	Copier Maintenance 3/9 - 4/8/25		124.30

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	EPPS Christian Center, Inc	January Services		10,522.66
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Escambia County School Readiness Coaliton	January Services		19,906.31
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	iVenture Solutions	March 25		1,853.95
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	James B. Washington Education and Sports, Inc.	Feb Services #2 invoice		4,834.43
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	James B. Washington Education and Sports, Inc.	February 1st invoice		8,577.59
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Legal Services of North FL, Inc.	January Services		42,690.83
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Naval Flight Academy, LLC	January Services		43,647.39
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	New World Believers, Inc.	February 1st Invoice		15,804.04
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Pensacola Omega Lamplighters	Pride Nov - Dec 24		26,209.70
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Sisters Anointed to Lead Together Inc.	January Services		771.64
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Twin Oaks Juvenile Development, Inc.	January Services		74,998.02
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	United Way of West Florida	January Services		5,217.45
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Warren Averett	Progress billing on Audit		14,500.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/11/2025	Webauthor.com	March services		2,000.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/12/2025	United Health Care	United Health Care payment		2,689.70
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/13/2025	ADP Wage Pay	Payroll cash		17,619.61
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/13/2025	ADP Wage Pay	Tax payment		4,770.36
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/13/2025	ADP Wage Pay	Workers Comp		43.09
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/13/2025	Hancock Whitney	Service Fee		3,648.19

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/14/2025	Nationwide	Nationwide payment		1,710.74
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Arc Gateway, Inc.	Feb Services		81,932.63
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Boys and Girls Club of the Emerald Coast	Mind Time - January 2025		4,909.43
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Escambia County School Readiness Coaliton	Feb Services		19,906.28
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	iVenture Solutions	Cloud Drive Mapper		800.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	New World Believers, Inc.	Feb # 2 Invoice		22,269.33
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Pensacola Children's Chorus	February Services		15,256.89
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Richard Stone	NAA 2025 Conference		1,119.48
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Young Men's Christian Association of NW FL, Inc.	February Services		60,175.05
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/20/2025	Youth Left Behind Corp.	February Services		12,999.57
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/21/2025	ADP Wage Pay	ADP Fees		245.55
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Airport parking - L. Cannon		36.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Amazon - vacuum		89.99
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Constant Contact		38.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Ethics Training - K. Leonard		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD - D. Williams		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD - L. May		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD - T. Williams ETHics Training		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD Ethics Training		553.00

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD Ethics Training - R. Northup		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD Ethics Training - S. White		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	FASD Ethics Training - T. Woods		79.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Hilton - A. Ellis		762.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Hilton - D. Ray		762.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Hilton - L. Cannon FACCT conference		762.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Hilton - M. Moore		737.00
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Hilton - R. Stone		789.23
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	HP Instant ink		15.04
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Office Depot - Disinfct wipes, tissue, febreze, magic erasers		41.75
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Office Depot - Copy paper		155.10
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Uber - FACCT conference		55.01
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	USPS - Stamps		14.60
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/25/2025	Hancock Whitney	Verizon 1/14 - 2/13/25		436.28
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/27/2025		Transfer to Reserve		50,929.57
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/27/2025	ADP Wage Pay	Cash Disbursements		17,598.35
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/27/2025	ADP Wage Pay	Workers Comp payment		43.04
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/27/2025	Escambia County Tax Collector	Interest on Ad Valorem taxes	13,404.11	
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/27/2025	Escambia County Tax Collector	Tax Deposit	1,018,591.48	

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/28/2025	ADP Wage Pay	Tax payment		4,763.08
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/28/2025	Nationwide	Nationwide payments		1,709.13
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Children's Home Society of Florida	Navigator 2/28/25		89,864.50
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Children's Home Society of Florida	Pine Forest - Feb Services		1,743.86
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Children's Home Society of Florida	SAIL Feb Services		21,291.08
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Covenant Hospice Foundation, Inc.	February 2025 Services		5,671.12
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	EPPS Christian Center, Inc	February Services		19,110.89
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Hancock Whitney	Interest	81,942.31	
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	James B. Washington Education and Sports, Inc.	March 25 First reimbursemetn		10,838.74
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Pensacola News Journal	2025 ECT board meeting notices		457.40
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Sisters Annointated to Lead Together Inc.	February Services		2,144.53
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	The Pensacola Mess Hall, Inc	Feb Services		4,427.55
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Twin Oaks Juvenile Development, Inc.	Feb Services		76,150.36
4000	1000	Cash in Bank:Hancock Whitney General Fund	3/31/2025	Warren Averett	Balance of contract		6,080.00
					Transaction Total	<u>1,113,937.90</u>	<u>1,084,003.46</u>
	Balance...	Cash in Bank:Hancock Whitney General Fund				25,580,354.95	
4000	1010	Cash in Bank:Hancock Whitney Reserve Account			Opening Balance	2,162,000.35	
4000	1010	Cash in Bank:Hancock Whitney Reserve Account	3/3/2025	Hancock Whitney	Transfer to Reserves	3,380.78	

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	1010	Cash in Bank:Hancock Whitney Reserve Account	3/27/2025		Transfer to Reserve	50,929.57	
4000	1010	Cash in Bank:Hancock Whitney Reserve Account	3/31/2025	Hancock Whitney	Interest	7,043.89	
					Transaction Total	<u>61,354.24</u>	<u>0.00</u>
	Balance...	Cash in Bank:Hancock Whitney Reserve Account				2,223,354.59	
4000	2000	Accounts Payable (A/P)			Opening Balance		1,120,524.85
4000	2000	Accounts Payable (A/P)	3/3/2025	CPC Office Technologies	Copier Lease 2/23 - 3/22/25		194.89
4000	2000	Accounts Payable (A/P)	3/3/2025	Hancock Whitney	Amazon - Phone Case for Iphone		32.99
4000	2000	Accounts Payable (A/P)	3/3/2025	Hancock Whitney	Crumble - Parade of Providers		101.96
4000	2000	Accounts Payable (A/P)	3/3/2025	Hancock Whitney	Dollar Tree - Parade of providers		120.44
4000	2000	Accounts Payable (A/P)	3/3/2025	Hancock Whitney	Walmart - Parade of Providers		55.74
4000	2000	Accounts Payable (A/P)	3/3/2025	Warren Averett	Progress billing on Audit		14,500.00
4000	2000	Accounts Payable (A/P)	3/3/2025	Webauthor.com	March services		2,000.00
4000	2000	Accounts Payable (A/P)	3/5/2025	Hancock Whitney	Independent News		475.00
4000	2000	Accounts Payable (A/P)	3/5/2025	Hancock Whitney	Office Depot - Parade of Providers supplies		60.87
4000	2000	Accounts Payable (A/P)	3/5/2025	Hancock Whitney	Zoom - Additional memory		7.14
4000	2000	Accounts Payable (A/P)	3/6/2025	Hancock Whitney	Dollar Tree - Parade of Providers		68.00
4000	2000	Accounts Payable (A/P)	3/6/2025	Hancock Whitney	Sam's - Parade of Providers		97.95
4000	2000	Accounts Payable (A/P)	3/7/2025	Hancock Whitney	Chick-Fil-A - Parade of Providers		303.30
4000	2000	Accounts Payable (A/P)	3/9/2025	Hancock Whitney	Taxi Cub 44 Airport to Gaylord resort		34.00
4000	2000	Accounts Payable (A/P)	3/10/2025	CPC Office Technologies	Copier Maintenance 3/9 - 4/8/25		124.30
4000	2000	Accounts Payable (A/P)	3/10/2025	Hancock Whitney	HP instant Ink		15.04
4000	2000	Accounts Payable (A/P)	3/10/2025	iVenture Solutions	March 25		1,853.95
4000	2000	Accounts Payable (A/P)	3/11/2025	Boys and Girls Club of the Emerald Coast	Great futures - November	1,000.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Boys and Girls Club of the Emerald Coast	Great Futures January	35,706.75	
4000	2000	Accounts Payable (A/P)	3/11/2025	Children's Home Society of Florida	Navigator - January services	138,167.76	
4000	2000	Accounts Payable (A/P)	3/11/2025	Children's Home Society of Florida	Pine forest - January	8,702.81	

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	2000	Accounts Payable (A/P)	3/11/2025	Children's Home Society of Florida	Sail - January	11,966.49	
4000	2000	Accounts Payable (A/P)	3/11/2025	Clark Partington	CRA - December 24	350.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Clark Partington	CRA Feb 25	3,150.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Clark Partington	General Leal - Feb Services	3,000.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Clark Partington	General Legal - Dec 24	3,000.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Clark Partington	Specific Legal - Dec 2024	500.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Clark Partington	Specific Legal - Feb 2025	3,302.50	
4000	2000	Accounts Payable (A/P)	3/11/2025	CMB Visions Unlimited, Inc.	January Services	28,937.27	
4000	2000	Accounts Payable (A/P)	3/11/2025	CPC Office Technologies	Copier Lease 2/23 - 3/22/25	194.89	
4000	2000	Accounts Payable (A/P)	3/11/2025	CPC Office Technologies	Copier Maintenance 3/9 - 4/8/25	124.30	
4000	2000	Accounts Payable (A/P)	3/11/2025	EPPS Christian Center, Inc	January Services	10,522.66	
4000	2000	Accounts Payable (A/P)	3/11/2025	Escambia County School Readiness Coaliton	January Services	19,906.31	
4000	2000	Accounts Payable (A/P)	3/11/2025	Hancock Whitney	Verizon 2/14 - 3/15/25		436.28
4000	2000	Accounts Payable (A/P)	3/11/2025	iVenture Solutions	March 25	1,853.95	
4000	2000	Accounts Payable (A/P)	3/11/2025	James B. Washington Education and Sports, Inc.	Feb Services #2 invoice	4,834.43	
4000	2000	Accounts Payable (A/P)	3/11/2025	James B. Washington Education and Sports, Inc.	February 1st invoice	8,577.59	
4000	2000	Accounts Payable (A/P)	3/11/2025	Legal Services of North FL, Inc.	January Services	42,690.83	
4000	2000	Accounts Payable (A/P)	3/11/2025	Naval Flight Academy, LLC	January Services	43,647.39	
4000	2000	Accounts Payable (A/P)	3/11/2025	New World Believers, Inc.	February 1st Invoice	15,804.04	
4000	2000	Accounts Payable (A/P)	3/11/2025	Pensacola Omega Lamplighters	Pride Nov - Dec 24	26,209.70	
4000	2000	Accounts Payable (A/P)	3/11/2025	Sisters Anointed to Lead Together Inc.	January Services	771.64	
4000	2000	Accounts Payable (A/P)	3/11/2025	Twin Oaks Juvenile Development, Inc.	January Services	74,998.02	
4000	2000	Accounts Payable (A/P)	3/11/2025	United Way of West Florida	January Services	5,217.45	
4000	2000	Accounts Payable (A/P)	3/11/2025	Warren Averett	Progress billing on Audit	14,500.00	
4000	2000	Accounts Payable (A/P)	3/11/2025	Webauthor.com	March services	2,000.00	
4000	2000	Accounts Payable (A/P)	3/12/2025	Hancock Whitney	GayLord Opryland resort - M. Moore		945.48
4000	2000	Accounts Payable (A/P)	3/12/2025	Hancock Whitney	Gaylord Resort - D. Ray		945.48
4000	2000	Accounts Payable (A/P)	3/12/2025	Hancock Whitney	R. Stone hotel charged to his card not agency on	807.00	
4000	2000	Accounts Payable (A/P)	3/13/2025	iVenture Solutions	Cloud Drive Mapper		800.00

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	2000	Accounts Payable (A/P)	3/13/2025	Naval Flight Academy, LLC	2/9 -3/13 Services		99,711.40
4000	2000	Accounts Payable (A/P)	3/13/2025	Pensacola News Journal	2025 ECT board meeting notices		457.40
4000	2000	Accounts Payable (A/P)	3/13/2025	Richard Stone	NAA 2025 Conference		1,119.48
4000	2000	Accounts Payable (A/P)	3/14/2025	Hancock Whitney	Lowe's Extension cords		44.84
4000	2000	Accounts Payable (A/P)	3/20/2025	Arc Gateway, Inc.	Feb Services	81,932.63	
4000	2000	Accounts Payable (A/P)	3/20/2025	Boys and Girls Club of the Emerald Coast	Mind Time - January 2025	4,909.43	
4000	2000	Accounts Payable (A/P)	3/20/2025	Escambia County School Readiness Coaliton	Feb Services	19,906.28	
4000	2000	Accounts Payable (A/P)	3/20/2025	iVenture Solutions	Cloud Drive Mapper	800.00	
4000	2000	Accounts Payable (A/P)	3/20/2025	James B. Washington Education and Sports, Inc.	March 25 First reimbursemetn		10,838.74
4000	2000	Accounts Payable (A/P)	3/20/2025	New World Believers, Inc.	Feb # 2 Invoice	22,269.33	
4000	2000	Accounts Payable (A/P)	3/20/2025	Pensacola Children's Chorus	February Services	15,256.89	
4000	2000	Accounts Payable (A/P)	3/20/2025	Richard Stone	NAA 2025 Conference	1,119.48	
4000	2000	Accounts Payable (A/P)	3/20/2025	Young Men's Christian Association of NW FL, Inc.	February Services	60,175.05	
4000	2000	Accounts Payable (A/P)	3/20/2025	Youth Left Behind Corp.	February Services	12,999.57	
4000	2000	Accounts Payable (A/P)	3/23/2025	Hancock Whitney	Winn Dixie		46.94
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Airport parking - L. Cannon	36.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Amazon - AA Batteries		18.63
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Amazon - vacuum	89.99	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Bam Snoballs - Warrington Community Fun Day		250.00
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Constant Contact	38.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Ethics Training - K. Leonard	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD - D. Williams	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD - L. May	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD - T. Williams ETHics Training	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD Ethics Training	553.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD Ethics Training - R. Northup	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD Ethics Training - S. White	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	FASD Ethics Training - T. Woods	79.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Hilton - A. Ellis	762.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Hilton - D. Ray	762.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Hilton - L. Cannon FACCT conference	762.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Hilton - M. Moore	737.00	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Hilton - R. Stone	789.23	

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	HP Instant ink	15.04	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Office Depot - Disnft wipes, tissue, febreze, magic erasers	41.75	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Office Depot - Copy paper	155.10	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Uber - FACCT conference	55.01	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	USPS - Stamps	14.60	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Verizon 1/14 - 2/13/25	436.28	
4000	2000	Accounts Payable (A/P)	3/25/2025	Hancock Whitney	Zoom extra storage 3.25 - 4.24.25		10.00
4000	2000	Accounts Payable (A/P)	3/27/2025	Hancock Whitney	Constant contact		38.00
4000	2000	Accounts Payable (A/P)	3/27/2025	Hancock Whitney	Uline - tables for conf room		4,147.25
4000	2000	Accounts Payable (A/P)	3/28/2025	Hancock Whitney	Catrina Burks - Website redesign		1,050.00
4000	2000	Accounts Payable (A/P)	3/28/2025	Warren Averett	Balance of contract		6,080.00
4000	2000	Accounts Payable (A/P)	3/31/2025	Children's Home Society of Florida	Navigator 2/28/25	89,864.50	
4000	2000	Accounts Payable (A/P)	3/31/2025	Children's Home Society of Florida	Pine Forest - Feb Services	1,743.86	
4000	2000	Accounts Payable (A/P)	3/31/2025	Children's Home Society of Florida	SAIL Feb Services	21,291.08	
4000	2000	Accounts Payable (A/P)	3/31/2025	Clark Partington	CRA - March		1,400.00
4000	2000	Accounts Payable (A/P)	3/31/2025	Clark Partington	General Legal		3,000.00
4000	2000	Accounts Payable (A/P)	3/31/2025	Clark Partington	Specific Legal		925.00
4000	2000	Accounts Payable (A/P)	3/31/2025	Covenant Hospice Foundation, Inc.	February 2025 Services	5,671.12	
4000	2000	Accounts Payable (A/P)	3/31/2025	EPPS Christian Center, Inc	February Services	19,110.89	
4000	2000	Accounts Payable (A/P)	3/31/2025	Hancock Whitney	FMCA Annual Conference - M. Moore		300.00
4000	2000	Accounts Payable (A/P)	3/31/2025	James B. Washington Education and Sports, Inc.	March 25 First reimbursemetn	10,838.74	
4000	2000	Accounts Payable (A/P)	3/31/2025	James B. Washington Education and Sports, Inc.	March Services - 2nd invoice		17,451.84
4000	2000	Accounts Payable (A/P)	3/31/2025	Pensacola News Journal	2025 ECT board meeting notices	457.40	
4000	2000	Accounts Payable (A/P)	3/31/2025	Sisters Anointed to Lead Together Inc.	February Services	2,144.53	
4000	2000	Accounts Payable (A/P)	3/31/2025	The Pensacola Mess Hall, Inc	Feb Services	4,427.55	
4000	2000	Accounts Payable (A/P)	3/31/2025	Twin Oaks Juvenile Development, Inc.	Feb Services	76,150.36	
4000	2000	Accounts Payable (A/P)	3/31/2025	Warren Averett	Balance of contract	6,080.00	
<b>Transaction Total</b>						<b>973,392.47</b>	<b>170,062.33</b>

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
	Balance...	Accounts Payable (A/P)					317,194.71
4000	2081	CRA Tax payable - Escambia County			Current Balance		690,684.00
4000	2160	Accrued Salaries and Wages Payable			Opening Balance	0.00	
4000	2160	Accrued Salaries and Wages Payable	3/13/2025	ADP Wage Pay	Payroll cash	17,619.61	
4000	2160	Accrued Salaries and Wages Payable	3/14/2025		Payroll 2/14/2025	4,238.23	21,857.84
4000	2160	Accrued Salaries and Wages Payable	3/27/2025	ADP Wage Pay	Cash Disbursements	17,598.35	
4000	2160	Accrued Salaries and Wages Payable	3/28/2025		Payroll 3/28/25	4,232.74	21,831.09
					Transaction Total	<u>43,688.93</u>	<u>43,688.93</u>
	Balance...	Accrued Salaries and Wages Payable					0.00
4000	2161	Accrued Life and Health Insurance Payable			Opening Balance		53.90
4000	2161	Accrued Life and Health Insurance Payable	3/3/2025	Nippon Life Insurance Company of America	Dental & Vision	175.24	
4000	2161	Accrued Life and Health Insurance Payable	3/12/2025	United Health Care	United Health Care payment	515.44	
4000	2161	Accrued Life and Health Insurance Payable	3/14/2025		Employee share of health		318.77
4000	2161	Accrued Life and Health Insurance Payable	3/28/2025		Employee share of health		318.77
					Transaction Total	<u>690.68</u>	<u>637.54</u>
	Balance...	Accrued Life and Health Insurance Payable					0.76
4000	2162	Accrued Retirement payments			Opening Balance		4,927.39
4000	2162	Accrued Retirement payments	3/4/2025	Nationwide	Nationwide payments	1,705.05	
4000	2162	Accrued Retirement payments	3/14/2025		Employee contribution - retirement		803.03
4000	2162	Accrued Retirement payments	3/14/2025		Payroll 2/14/2025		1,092.89

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	2162	Accrued Retirement payments	3/14/2025	Nationwide	Nationwide payment	1,710.74	
4000	2162	Accrued Retirement payments	3/28/2025		Employee contribution - retirement		802.77
4000	2162	Accrued Retirement payments	3/28/2025		Payroll 3/28/25		1,091.55
4000	2162	Accrued Retirement payments	3/28/2025	Nationwide	Nationwide payments	<u>1,709.13</u>	
					Transaction Total	<u>5,124.92</u>	<u>3,790.24</u>
	Balance...	Accrued Retirement payments					3,592.71
4000	2170	Accrued Taxes Payable			Opening Balance	0.00	
4000	2170	Accrued Taxes Payable	3/13/2025	ADP Wage Pay	Tax payment	4,770.36	
4000	2170	Accrued Taxes Payable	3/13/2025	ADP Wage Pay	Workers Comp	43.09	
4000	2170	Accrued Taxes Payable	3/14/2025		Employee share of taxes		3,116.43
4000	2170	Accrued Taxes Payable	3/14/2025		Employer taxes		1,653.93
4000	2170	Accrued Taxes Payable	3/14/2025		Workers Comp		43.09
4000	2170	Accrued Taxes Payable	3/27/2025	ADP Wage Pay	Workers Comp payment	43.04	
4000	2170	Accrued Taxes Payable	3/28/2025		Employee share of taxes		3,111.20
4000	2170	Accrued Taxes Payable	3/28/2025		Employer taxes		1,651.88
4000	2170	Accrued Taxes Payable	3/28/2025		Workers Comp		43.04
4000	2170	Accrued Taxes Payable	3/28/2025	ADP Wage Pay	Tax payment	<u>4,763.08</u>	
					Transaction Total	<u>9,619.57</u>	<u>9,619.57</u>
	Balance...	Accrued Taxes Payable				0.00	
4000	2900	Fund Balance - Assigned			Current Balance		21,042,775.78
4000	3110	Ad Valorem Taxes			Opening Balance		8,209,375.87
4000	3110	Ad Valorem Taxes	3/27/2025	Escambia County Tax Collector	Tax Deposit		1,018,591.48
					Transaction Total	<u>0.00</u>	<u>1,018,591.48</u>
	Balance...	Ad Valorem Taxes					9,227,967.35
4000	3610	Interest income			Opening Balance		427,326.75
4000	3610	Interest income	3/27/2025	Escambia County Tax Collector	Interest on Ad Valorem taxes		13,404.11
4000	3610	Interest income	3/31/2025	Hancock Whitney	Interest		<u>88,986.20</u>
					Transaction Total	<u>0.00</u>	<u>102,390.31</u>

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
	Balance...	Interest income					529,717.06
4000	5000	Executive Salaries			Opening Balance	50,673.15	
4000	5000	Executive Salaries	3/14/2025		Payroll 2/14/2025	5,000.00	
4000	5000	Executive Salaries	3/28/2025		Payroll 3/28/25	<u>5,000.00</u>	
					Transaction Total	<u>10,000.00</u>	<u>0.00</u>
	Balance...	Executive Salaries				60,673.15	
4000	5010	Regular Salaries and Wages			Opening Balance	173,776.54	
4000	5010	Regular Salaries and Wages	3/14/2025		Payroll 2/14/2025	16,707.84	
4000	5010	Regular Salaries and Wages	3/28/2025		Payroll 3/28/25	<u>16,681.09</u>	
					Transaction Total	<u>33,388.93</u>	<u>0.00</u>
	Balance...	Regular Salaries and Wages				207,165.47	
4000	5100	FICA Taxes			Opening Balance	20,123.87	
4000	5100	FICA Taxes	3/14/2025		Payroll 2/14/2025	1,653.93	
4000	5100	FICA Taxes	3/28/2025		Payroll 3/28/25	<u>1,651.88</u>	
					Transaction Total	<u>3,305.81</u>	<u>0.00</u>
	Balance...	FICA Taxes				23,429.68	
4000	5101	Retirement Contributions			Opening Balance	11,393.89	
4000	5101	Retirement Contributions	3/14/2025		Payroll 2/14/2025	1,092.89	
4000	5101	Retirement Contributions	3/28/2025		Payroll 3/28/25	<u>1,091.55</u>	
					Transaction Total	<u>2,184.44</u>	<u>0.00</u>
	Balance...	Retirement Contributions				13,578.33	
4000	5102	Life and Health Insurance			Opening Balance	11,625.60	
4000	5102	Life and Health Insurance	3/3/2025	Nippon Life Insurance Company of America	Dental & Vision	140.96	
4000	5102	Life and Health Insurance	3/12/2025	United Health Care	United Health Care payment	<u>2,174.26</u>	
					Transaction Total	<u>2,315.22</u>	<u>0.00</u>

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
	Balance...	Life and Health Insurance				13,940.82	
4000	5103	Workers' compensation insurance			Opening Balance	446.48	
4000	5103	Workers' compensation insurance	3/14/2025		Workers comp	43.09	
4000	5103	Workers' compensation insurance	3/28/2025		Workers comp	43.04	
					Transaction Total	<u>86.13</u>	<u>0.00</u>
	Balance...	Workers' compensation insurance				532.61	
4000	5200	Legal Services			Opening Balance	41,500.00	
4000	5200	Legal Services	3/31/2025	Clark Partington	CRA - March	1,400.00	
4000	5200	Legal Services	3/31/2025	Clark Partington	General Legal	3,000.00	
4000	5200	Legal Services	3/31/2025	Clark Partington	Specific Legal	<u>925.00</u>	
					Transaction Total	<u>5,325.00</u>	<u>0.00</u>
	Balance...	Legal Services				46,825.00	
4000	5201	Accounting and Auditing			Opening Balance	2,319.60	
4000	5201	Accounting and Auditing	3/3/2025	Warren Averett	Progress billing on Audit	14,500.00	
4000	5201	Accounting and Auditing	3/7/2025	ADP Wage Pay	ADP Fees	245.55	
4000	5201	Accounting and Auditing	3/21/2025	ADP Wage Pay	ADP Fees	245.55	
4000	5201	Accounting and Auditing	3/28/2025	Warren Averett	Balance of contract	<u>6,080.00</u>	
					Transaction Total	<u>21,071.10</u>	<u>0.00</u>
	Balance...	Accounting and Auditing				23,390.70	
4000	5202	Information Technology			Opening Balance	6,150.55	
4000	5202	Information Technology	3/10/2025	iVenture Solutions	March 25	<u>1,405.84</u>	
					Transaction Total	<u>1,405.84</u>	<u>0.00</u>
	Balance...	Information Technology				7,556.39	

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	5203	Other Professional Services			Opening Balance	621.50	
4000	5203	Other Professional Services	3/10/2025	CPC Office Technologies	Copier Maintenance 3/9 - 4/8/25	124.30	
4000	5203	Other Professional Services	3/28/2025	Hancock Whitney	Catrina Burks - Website redesign	<u>1,050.00</u>	
					Transaction Total	<u>1,174.30</u>	<u>0.00</u>
	Balance...	Other Professional Services				1,795.80	
4000	5300	Travel:Car Allowance			Opening Balance	1,575.00	
4000	5300	Travel:Car Allowance	3/14/2025		Payroll 2/14/2025	150.00	
4000	5300	Travel:Car Allowance	3/28/2025		Payroll 3/28/25	<u>150.00</u>	
					Transaction Total	<u>300.00</u>	<u>0.00</u>
	Balance...	Travel:Car Allowance				1,875.00	
4000	5301	Travel:Other Travel			Opening Balance	7,016.34	
4000	5301	Travel:Other Travel	3/9/2025	Hancock Whitney	Taxi Cub 44 Airport to Gaylord resort	34.00	
4000	5301	Travel:Other Travel	3/12/2025	Hancock Whitney	GayLord Opryland resort - M. Moore	945.48	
4000	5301	Travel:Other Travel	3/12/2025	Hancock Whitney	Gaylord Resort - D. Ray	945.48	
4000	5301	Travel:Other Travel	3/12/2025	Hancock Whitney	R. Stone hotel charged to his card not agency on		807.00
4000	5301	Travel:Other Travel	3/13/2025	Richard Stone	NAA 2025 Conference	<u>1,119.48</u>	
					Transaction Total	<u>3,044.44</u>	<u>807.00</u>
	Balance...	Travel:Other Travel				9,253.78	
4000	5401	Telephone Expense			Opening Balance	2,132.36	
4000	5401	Telephone Expense	3/11/2025	Hancock Whitney	Verizon 2/14 - 3/15/25	<u>436.28</u>	
					Transaction Total	<u>436.28</u>	<u>0.00</u>
	Balance...	Telephone Expense				2,568.64	
4000	5402	Website Administration			Current Balance	56.16	
4000	5700	Directors & officers insurance			Current Balance	12,466.65	
4000	5800	Printing & binding			Current Balance	2,265.80	

**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
4000	5810	Promotional Activities			Opening Balance	5,204.80	
4000	5810	Promotional Activities	3/5/2025	Hancock Whitney	Independent News	475.00	
4000	5810	Promotional Activities	3/13/2025	Pensacola News Journal	2025 ECT board meeting notices	457.40	
4000	5810	Promotional Activities	3/25/2025	Hancock Whitney	Bam Snoballs - Warrington Community Fun Day	250.00	
					Transaction Total	<u>1,182.40</u>	<u>0.00</u>
	Balance...	Promotional Activities				6,387.20	
4000	5820	Other Current Charges			Current Balance	24.00	
4000	5830	Office Supplies Expense			Opening Balance	2,941.44	
4000	5830	Office Supplies Expense	3/3/2025	CPC Office Technologies	Copier Lease 2/23 - 3/22/25	194.89	
4000	5830	Office Supplies Expense	3/3/2025	Hancock Whitney	Amazon - Phone Case for Iphone	32.99	
4000	5830	Office Supplies Expense	3/10/2025	Hancock Whitney	HP instant Ink	15.04	
4000	5830	Office Supplies Expense	3/14/2025	Hancock Whitney	Lowe's Extension cords	44.84	
4000	5830	Office Supplies Expense	3/23/2025	Hancock Whitney	Winn Dixie	46.94	
4000	5830	Office Supplies Expense	3/25/2025	Hancock Whitney	Amazon - AA Batteries	18.63	
					Transaction Total	<u>353.33</u>	<u>0.00</u>
	Balance...	Office Supplies Expense				3,294.77	
4000	5841	Software & Apps			Opening Balance	65,603.06	
4000	5841	Software & Apps	3/3/2025	Webauthor.com	March services	2,000.00	
4000	5841	Software & Apps	3/5/2025	Hancock Whitney	Zoom - Additional memory	7.14	
4000	5841	Software & Apps	3/10/2025	iVenture Solutions	March 25	448.11	
4000	5841	Software & Apps	3/13/2025	iVenture Solutions	Cloud Drive Mapper	800.00	
4000	5841	Software & Apps	3/25/2025	Hancock Whitney	Zoom extra storage 3.25 - 4.24.25	10.00	
					Transaction Total	<u>3,265.25</u>	<u>0.00</u>
	Balance...	Software & Apps				68,868.31	
4000	5843	Books, Publications, Subscriptions, & Memberships			Opening Balance	20,742.00	
4000	5843	Books, Publications, Subscriptions, & Memberships	3/27/2025	Hancock Whitney	Constant contact	38.00	
					Transaction Total	<u>38.00</u>	<u>0.00</u>

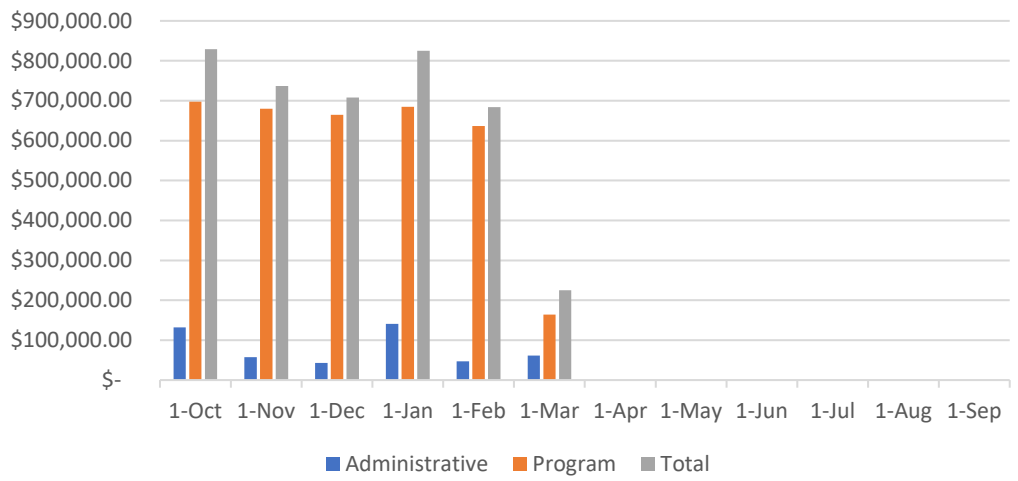
**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
	Balance...	Books, Publications, Subscriptions, & Memberships				20,780.00	
4000	5850	Training - ECT Internal			Opening Balance	2,951.00	
4000	5850	Training - ECT Internal	3/31/2025	Hancock Whitney	FMCA Annual Conference - M. Moore	300.00	
					Transaction Total	<u>300.00</u>	<u>0.00</u>
	Balance...	Training - ECT Internal				3,251.00	
4000	5851	Training - External			Opening Balance	923.47	
4000	5851	Training - External	3/3/2025	Hancock Whitney	Crumble - Parade of Providers	101.96	
4000	5851	Training - External	3/3/2025	Hancock Whitney	Dollar Tree - Parade of providers	120.44	
4000	5851	Training - External	3/3/2025	Hancock Whitney	Walmart - Parade of Providers	55.74	
4000	5851	Training - External	3/5/2025	Hancock Whitney	Office Depot - Parade of Providers supplies	60.87	
4000	5851	Training - External	3/6/2025	Hancock Whitney	Dollar Tree - Parade of Providers	68.00	
4000	5851	Training - External	3/6/2025	Hancock Whitney	Sam's - Parade of Providers	97.95	
4000	5851	Training - External	3/7/2025	Hancock Whitney	Chick-Fil-A - Parade of Providers	<u>303.30</u>	
					Transaction Total	<u>808.26</u>	<u>0.00</u>
	Balance...	Training - External				1,731.73	
4000	5900	Tax Collector Fees			Current Balance	118,164.98	
4000	5910	Bank Fees			Opening Balance	4,491.42	
4000	5910	Bank Fees	3/13/2025	Hancock Whitney	Service Fee	<u>3,648.19</u>	
					Transaction Total	<u>3,648.19</u>	<u>0.00</u>
	Balance...	Bank Fees				8,139.61	
4000	5940	Special District Fees			Current Balance	175.00	
4000	6000	Capital Outlay - Machinery and Equipment			Opening Balance	0.00	
4000	6000	Capital Outlay - Machinery and Equipment	3/27/2025	Hancock Whitney	Uline - tables for conf room	4,147.25	
					Transaction Total	<u>4,147.25</u>	<u>0.00</u>

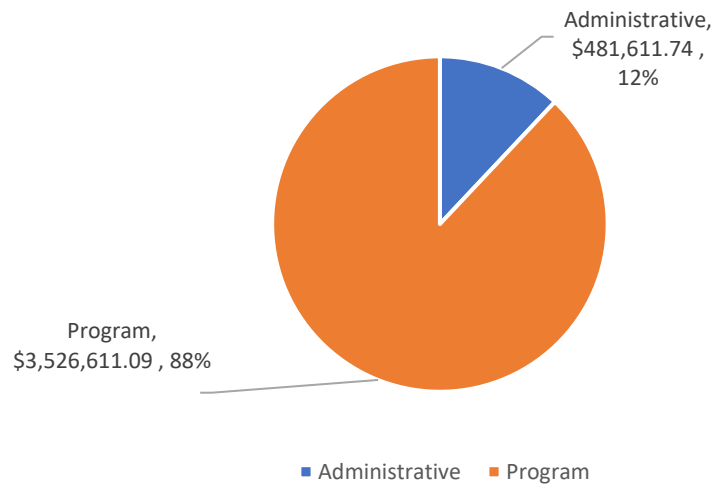
**Escambia Children's Trust**  
Expanded General Ledger  
From 3/1/2025 Through 3/31/2025

Funding Source Code	GL Code	GL Title	Effective	Name	Description	Debit	Credit
	Balance...	Capital Outlay - Machinery and Equipment				4,147.25	
4000	7000	Grants and Aids:Aids to Private Organizations			Opening Balance	3,217,883.02	
4000	7000	Grants and Aids:Aids to Private Organizations	3/13/2025	Naval Flight Academy, LLC	2/9 -3/13 Services	99,711.40	
4000	7000	Grants and Aids:Aids to Private Organizations	3/20/2025	James B. Washington Education and Sports, Inc.	March 25 First reimbursemetn	10,838.74	
4000	7000	Grants and Aids:Aids to Private Organizations	3/31/2025	James B. Washington Education and Sports, Inc.	March Services - 2nd invoice	17,451.84	
					Transaction Total	<u>128,001.98</u>	<u>0.00</u>
	Balance...	Grants and Aids:Aids to Private Organizations				3,345,885.00	
	Report Opening/Current Balance					31,495,668.54	31,495,668.54
	Report Transaction Totals					2,433,590.86	2,433,590.86
	Report Current Balances					33,929,259.40	33,929,259.40
	Report Difference					0.00	

### Administrative vs program expenses by month



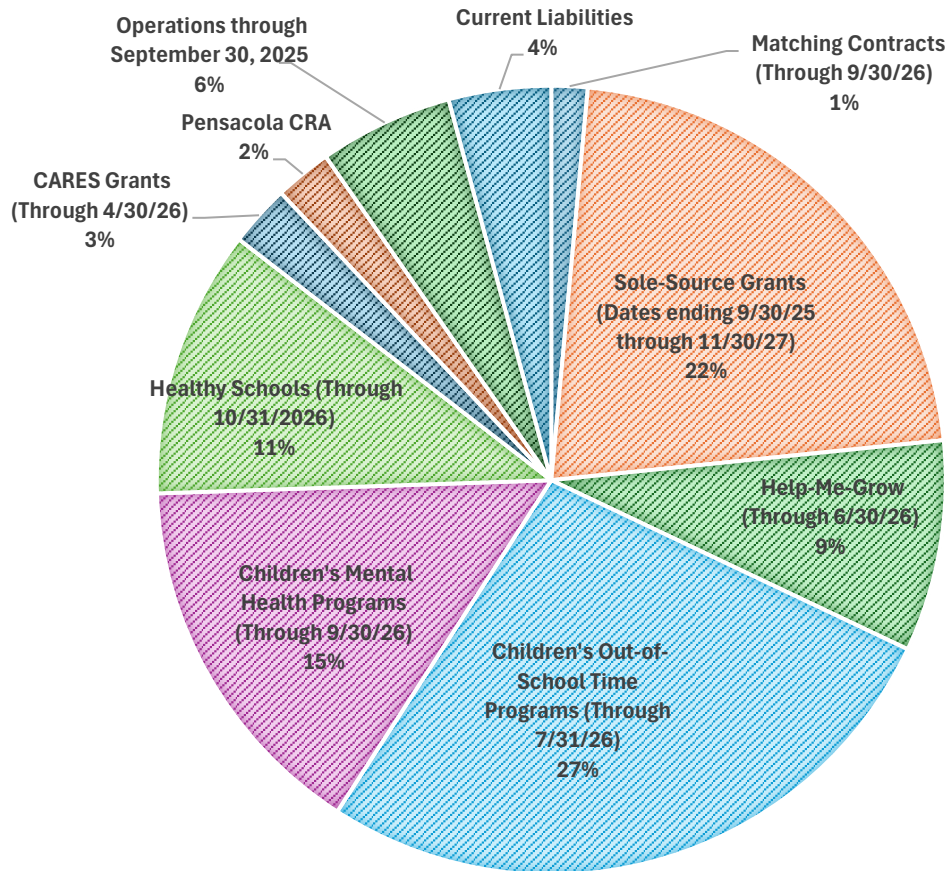
### Administrative vs Program Expenses YTD



# Escambia Children's Trust

31-Mar-25

<b>Operating Account Cash Balance</b>	\$ 25,580,354.95
<b>Less Current Contracts/liabilities</b>	
Matching Contracts (Through 9/30/26)	\$ 357,843.75
Sole-Source Grants (Dates ending 9/30/25 through 11/30/27)	\$ 5,285,861.12
Help-Me-Grow (Through 6/30/26)	\$ 2,092,552.96
Children's Out-of-School Time Programs (Through 7/31/26)	\$ 6,536,226.29
Children's Mental Health Programs (Through 9/30/26)	\$ 3,703,180.76
Healthy Schools (Through 10/31/2026)	\$ 2,652,736.81
CARES Grants (Through 4/30/26)	\$ 611,504.00
Pensacola CRA	\$ 561,209.00
Operations through September 30, 2025	\$ 1,326,248.17
Current Liabilities	\$ 1,011,472.18
<b>Operating Account Balance</b>	<b>\$ 1,441,519.91</b>



**Escambia Children's Trust Contract Schedule as of 3/31/2025**

RFP #	Period covered	Agency Name	Project Name	Total requested	Total awarded as of 3/1/2025	Total drawn down as of 3/31/25	Amount surrendered	Remaining awarded funds as of 3/31/25	Balance of 3 year request	% of time left in current contract year	% of budget left in current contract year
RFP-01 Kindergarten Bridge	7/1/22 - 9/30/22	Potential Preschool		\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
RFP-01 Kindergarten Bridge	7/1/22 - 9/30/22	Ready Kids		\$ 27,700.00	\$ 27,700.00	\$ 9,692.53	\$ 18,007.47	\$ -	\$ -	\$ -	\$ -
Match app	10/1/22 - 9/30/23	Early Learning Coalition	SR Match	\$ 238,875.00	\$ 238,875.00	\$ 238,875.00	\$ -	\$ -	\$ -	\$ -	\$ -
Match app	10/1/22 - 9/30/23	Community Health of NW FL	Dental Van Match	\$ 76,673.00	\$ 76,673.00	\$ 76,673.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sole Source	10/1/22 - 9/30/25	Children's Home Society of Florida - Western Division	Pine Forest Community School	\$ 232,974.00	\$ 232,974.00	\$ 141,173.94	\$ 42,221.34	\$ 49,578.72	\$ 49,578.72	58%	64%
Sole Source	5/1/23 - 4/30/26	Legal Services of NW FL	Increased Representation of Dependent Cheildren & Kids with Educational issues	\$ 2,159,287.00	\$ 1,361,306.00	\$ 835,186.03	\$ 246,750.06	\$ 279,369.91	\$ 1,077,350.91	8%	38%
RFP-03 OST	3/01/23 - 2/28/26	Boys and Girls Club of the Emerald Coast	Great Futures in Escambia County	\$ 2,437,794.00	\$ 2,437,794.00	\$ 1,047,091.50	\$ 327,856.58	\$ 1,062,845.92	\$ 1,062,845.92	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	Pensacola Promise, Inc. DBA Chain Reaction	Service Learning and Leadership Development After school program	\$ 593,965.00	\$ 593,965.00	\$ 343,203.98	\$ 11,106.02	\$ 239,655.00	\$ 239,655.00	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	Children's Home Society of Florida - Western Division	SAIL Academy	\$ 863,542.00	\$ 863,542.00	\$ 367,947.94	\$ 79,246.00	\$ 416,348.06	\$ 416,348.06	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	City of Pensacola Parks and Recreation Department	PPRD After School Program	\$ 1,735,370.00	\$ 1,735,370.00	\$ 355,877.87	\$ 400,086.62	\$ 979,405.51	\$ 979,405.51	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	CMB Visions Unlimited, Inc.	B.A.S.I.S.	\$ 1,250,583.00	\$ 1,250,583.00	\$ 650,911.76	\$ 22,009.18	\$ 577,662.06	\$ 577,662.06	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	Covenant Hospice Foundation Inc	Camp Monarch	\$ 601,925.00	\$ 601,925.00	\$ 157,850.52	\$ 129,134.70	\$ 314,939.78	\$ 314,939.78	92%	100%
RFP-03 OST	3/01/23 - 2/28/26	Dixon School of Arts and Sciences	Dixon After Hours	\$ 1,167,500.00	\$ 1,167,500.00	\$ 507,242.10	\$ 47,757.90	\$ 612,500.00	\$ 612,500.00	92%	98%
RFP-03 OST	3/01/23 - 2/28/26	Epps Christian Center	Steps to Success	\$ 795,900.00	\$ 795,900.00	\$ 383,016.54	\$ 74,120.11	\$ 338,763.35	\$ 338,763.35	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	James B Washington Education and Sports Inc	Tutoring Towards Tomorrow's Dreams	\$ 999,152.00	\$ 999,152.00	\$ 590,000.00	\$ -	\$ 409,152.00	\$ 409,152.00	92%	93%
RFP-03 OST	3/01/23 - 2/28/26	Lamplighter Academic and Mentoring Program	Project Ignite	\$ 504,969.00	\$ 504,969.00	\$ 193,242.79	\$ 27.48	\$ 311,698.73	\$ 311,698.73	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	Pensacola Children's Chorus	Sing to Succeed	\$ 573,559.00	\$ 573,559.00	\$ 172,706.73	\$ 23,104.62	\$ 377,747.65	\$ 377,747.65	92%	95%
RFP-03 OST	3/01/23 - 2/28/26	Pensacola Little Theatre	Character Building Through Building Characters	\$ 359,618.00	\$ 359,618.00	\$ 218,781.68	\$ 6,186.56	\$ 134,649.76	\$ 134,649.76	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	Pensacola MESS Hall	Science After School	\$ 217,141.00	\$ 217,141.00	\$ 122,102.37	\$ 10,991.34	\$ 84,047.29	\$ 84,047.29	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	SALT Ministry (Sisters Anointed to Lead Together)	Excellence on Your Level-Be You! Mentoring Program	\$ 51,560.00	\$ 51,560.00	\$ 20,589.52	\$ 1,957.62	\$ 29,012.86	\$ 29,012.86	100%	100%
RFP-03 OST	3/01/23 - 2/28/26	YMCA of Northwest Florida	ECT out of School Time	\$ 2,704,312.00	\$ 2,704,312.00	\$ 830,132.05	\$ 305,700.39	\$ 1,568,479.56	\$ 1,568,479.56	92%	95%
ITB2023-02 HMG	7/01/23 - 6/30/26	Arc Gateway	Help Me Grow	\$ 4,121,410.00	\$ 2,738,473.00	\$ 1,169,545.01	\$ 859,312.03	\$ 709,615.96	\$ 2,092,552.96	25%	51%
Match app	10/1/23 - 9/30/26	Early Learning Coalition	Bruce Watson	\$ 716,625.00	\$ 477,750.00	\$ 358,780.59	\$ 0.66	\$ 118,968.75	\$ 357,843.75	50%	50%
RFP # 2023-01	10/1/23 - 9/30/26	Twin Oaks Juvenile Development	Escambia Connects	\$ 3,311,202.00	\$ 2,169,821.00	\$ 1,205,986.13	\$ 259,476.48	\$ 704,358.39	\$ 1,845,739.39	58%	64%
RFP # 2023-01	10/1/23 - 9/30/26	Youths Left behind	After School Peer Empowerment Program	\$ 384,164.40	\$ 215,509.80	\$ 143,711.49	\$ 127.74	\$ 71,670.57	\$ 240,325.17	50%	56%
RFP # 2023-01	10/1/23 - 9/30/26	Boys and Girls Club	Mind Time	\$ 312,513.00	\$ 205,718.00	\$ 64,415.96	\$ 68,678.61	\$ 72,623.43	\$ 179,418.43	58%	71%
RFP # 2023-01	10/1/23 - 9/30/26	Omega Lamplighters	Project P.R.I.D.E.	\$ 762,852.00	\$ 477,537.00	\$ 250,999.38	\$ 21,234.06	\$ 205,303.56	\$ 490,618.56	58%	79%
RFP # 2023-01	10/1/23 - 9/30/26	New World Believers	H.O.O.P.S	\$ 1,729,199.71	\$ 1,125,825.00	\$ 618,720.59	\$ 163,399.91	\$ 343,704.50	\$ 947,079.21	50%	60%

**Escambia Children's Trust Contract Schedule as of 3/31/2025**

<b>RFP #</b>	<b>Period covered</b>	<b>Agency Name</b>	<b>Project Name</b>	<b>Total requested</b>	<b>Total awarded as of 3/1/2025</b>	<b>Total drawn down as of 3/31/25</b>	<b>Amount surrendered</b>	<b>Remaining awarded funds as of 3/31/25</b>	<b>Balance of 3 year request</b>	<b>% of time left in current contract year</b>	<b>% of budget left in current contract year</b>
Sole Source	7/1/2024 - 6/30/2027	Children's Home Society of Florida -Navigators	CHS Social Service Navigator program	\$ 3,917,449.00	\$ 1,267,414.00	\$ 806,129.72	\$ -	\$ 461,284.28	\$ 3,111,319.28	33%	36%
ITB 2024-01	11/1/2024 - 10/31/2027	United Way of West Florida	Heathy Schools	\$ 5,400,000.00	\$ 900,000.00	\$ 47,263.19	\$ -	\$ 852,736.81	\$ 5,352,736.81	58%	95%
Sole Source	12/1/2024 - 11/30/2027	National Flight Academy	National Flight Academy	\$ 1,190,621.00	\$ 383,541.00	\$ 143,008.79	\$ -	\$ 240,532.21	\$ 1,047,612.21	67%	63%
			<b>Total</b>	<b>\$ 40,607,485.11</b>	<b>\$ 27,925,056.80</b>	<b>\$ 12,815,807.24</b>	<b>\$ 3,542,594.94</b>	<b>\$ 11,566,654.62</b>	<b>\$ 24,249,082.93</b>		

1 **RESOLUTION 2025-05**

2 **WHEREAS**, the ECT Board finds that the Escambia Children’s Trust Policy Manual  
3 requires amendment from time to time to accurately reflect the policy of the Trust; and

4 **WHEREAS**, the proposed amendment to the policy manual serves a compelling public  
5 purpose.

6 **NOW, THEREFORE, BE IT RESOLVED BY THE ESCAMBIA CHILDREN’S TRUST OF**  
7 **ESCAMBIA COUNTY, FLORIDA:**

8 **Section 1: Recitals.** The foregoing recitals are true and correct and incorporated herein by  
9 reference.

10 **Section 2. Amendment.** Escambia Children’s Trust Policy Manual Part One, General  
11 Administration, creating Section V, Escambia Children's Trust Natural Disaster or Other Local  
12 Event Response and Paid Leave Policy and is hereby amended as follows (words underlined are  
13 additions and words ~~stricken~~ are deletions):

14 **V. Escambia Children's Trust Natural Disaster or Other Local Event Response and Paid**  
15 **Leave Policy**

16 **1. Purpose**

17 The purpose of this policy is to establish guidelines for Escambia Children's Trust staff in  
18 the event of a natural disaster or other local event. This policy ensures that staff members  
19 can prioritize their health, safety, and well-being during emergencies, while also  
20 addressing the operational needs of the organization.

21 **2. Scope**

22 This policy applies to all employees of Escambia Children's Trust, including full-time, part-  
23 time, and temporary staff. It covers natural disasters or other local events, such as public  
24 health emergencies, infrastructure failures, civil disturbances, or any other local  
25 emergency that disrupts normal business operations or puts employees at risk.

26 **3. Definitions**

- 27 a) **Natural Disaster or Other Local Event:** A natural event (e.g., hurricane, tornado, flood,  
28 earthquake, wildfire, snow/freeze) or other local event (e.g., public health emergency,  
29 civil unrest, infrastructure failure) that significantly disrupts normal business  
30 operations and/or the ability of staff to safely perform their duties.  
31 b) **Emergency Leave:** Paid or unpaid time off granted to employees due to a natural  
32 disaster or other local event, as determined by the organization’s leadership.

1           **4. Employee Safety and Communication**

- 2           a) **Employee Safety:** The safety of all employees is the organization’s highest priority. Employees should take immediate action to ensure their own safety and that of their families in the event of a natural disaster or local event.
- 3
- 4
- 5           b) **Emergency Communication:** In the event of a natural disaster or other local event, the organization will maintain regular communication with staff via email, text, and phone calls. Employees will receive updates regarding office closures, operational changes, and safety instructions.
- 6
- 7
- 8
- 9           c) **Notification of Absences:** Employees are encouraged to promptly notify their supervisor if they are unable to report to work due to the disaster or event, such as evacuation, travel disruptions, personal injury, or damage to their property.
- 10
- 11

12           **5. Paid Leave During Natural Disasters or Other Local Events**

- 13           a) **Eligibility for Paid Leave:** Employees who are unable to perform their job duties due to a natural disaster or local event (e.g., evacuation, temporary facility closure, or infrastructure failure) may qualify for paid leave. Whether paid leave is granted will depend on the nature of the event, whether the employee can work remotely, and other relevant factors.
- 14
- 15
- 16
- 17
- 18           b) **Duration of Paid Leave:** Paid leave may be granted for up to 3 days, or for a longer period if deemed necessary by the organization's leadership, depending on the severity of the disaster or event.
- 19
- 20
- 21           c) **Remote Work Option:** Employees who can continue working remotely during the natural disaster or local event may do so, and will continue to be paid based on their normal work schedule. Supervisors and employees should agree on a work plan that suits both parties.
- 22
- 23
- 24
- 25           d) **Alternative Leave Options:** If an employee exhausts their paid leave or is ineligible for paid leave, unpaid leave may be granted, subject to approval from Executive Director.
- 26

27           **6. Office Closures and Operational Status**

- 28           a) **Temporary Office Closure:** If the organization’s offices must close due to a natural disaster or local event, employees will be notified as soon as possible through email, text messages, or phone calls.
- 29
- 30
- 31           b) **Remote Work and Business Continuity:** If conditions allow, Escambia Children's Trust will activate a business continuity plan, including remote work arrangements where feasible. Employees will be expected to work remotely or under altered schedules if it is safe to do so.
- 32
- 33
- 34
- 35           c) **Return to Work:** Once it is safe to resume normal operations, employees will be notified about when they are expected to return to work, whether remotely or in the office. If additional recovery time is needed, employees should consult with their supervisor regarding flexible work arrangements.
- 36
- 37
- 38

1 **7. Staff Support During Recovery**

2 **Paid Time for Personal Recovery:** Employees who experience significant hardship due to  
3 the disaster or event may request additional paid time off, which will be reviewed on a  
4 case-by-case basis. Supervisors will assess requests with empathy and understanding,  
5 considering the severity of the situation.

6 **8. Non-Retaliation**

7 Escambia Children's Trust is committed to a supportive and compassionate approach  
8 toward employees affected by a natural disaster or local event. No employee will face  
9 retaliation for needing time off or making alternate work arrangements due to such  
10 events. Employees will not be penalized for prioritizing their safety or the safety of their  
11 families during these challenging times.

12 **9. Policy Review and Updates**

13 This policy will be reviewed on an annual basis or as needed to ensure it reflects current  
14 laws, regulations, and organizational needs. The policy will be updated as required, and  
15 employees will be informed of any changes or updates.

16  
17 **Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, phrase, or portion  
18 of this Policy is for any reason found void, invalid, unlawful, or unconstitutional by any court of  
19 competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and  
20 severable provision such holding shall not affect the validity of the remaining portions of this  
21 Policy.  
22

23 **Section 4. Inclusion in the Policy Manual.** It is the intention of the Escambia Children’s Trust that  
24 the provisions of this Policy shall become and be made a part of the Escambia Children’s Trust  
25 Policy Manual; and that the sections of this Policy may be renumbered or re-lettered in order to  
26 accomplish such intentions.  
27

28 **Section 5. Effective Date.** This Policy shall become effective upon the date approval is granted by  
29 the Escambia Children’s Trust.  
30

31 DONE AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

32  
33 By: \_\_\_\_\_  
34 Rex Northup, Chairperson  
35  
36  
37

1 **RESOLUTION 2025-06**

2 **WHEREAS**, the ECT Board finds that the Escambia Children’s Trust Policy Manual  
3 requires amendment from time to time to accurately reflect the policy of the Trust; and

4 **WHEREAS**, the proposed amendment to the policy manual serves a compelling public  
5 purpose.

6 **NOW, THEREFORE, BE IT RESOLVED BY THE ESCAMBIA CHILDREN’S TRUST OF**  
7 **ESCAMBIA COUNTY, FLORIDA:**

8 **Section 1: Recitals.** The foregoing recitals are true and correct and incorporated herein by  
9 reference.

10 **Section 2. Amendment.** Escambia Children’s Trust Policy Manual Part Five, Human Resources,  
11 deleting Section 5.0, Paid Time Off Leave (PTO) Summary - Employees and creating Section 5.0,  
12 Escambia Children’s Trust Leave Policy and is hereby amended as follows (words underlined are  
13 additions and words ~~stricken~~ are deletions):

14 ~~**5.0 PAID TIME OFF LEAVE (PTO) SUMMARY – EMPLOYEES**~~

15 ~~5.1 Purpose and Accumulation of Paid Time Off (PTO)~~

16  
17 ~~The purpose of PTO is to establish a leave program that allows eligible employees to be paid for~~  
18 ~~time off for any purpose deemed necessary. PTO must be requested by the employee and~~  
19 ~~approved by the Executive Director before the leave can be taken.~~

20  
21  
22  
23 ~~PTO shall be earned based on the following schedule:~~

24

<del>Beginning of Year</del> <del>Thru End of Year</del>	<del>Hours Accrued Per</del> <del>Pay Period</del>	<del>Total</del> <del>PTO* Days</del>	<del>Annual</del>
<del>Year 1</del>	<del>3.08</del>	<del>10</del>	
<del>Years 2-5</del>	<del>4.61</del>	<del>15</del>	<del>27</del>
<del>Years 6-10</del>	<del>6.15</del>	<del>20</del>	
<del>Years 11-15</del>	<del>7.69</del>	<del>25</del>	<del>28</del>
<del>Years 16+</del>	<del>9.23</del>	<del>30</del>	

30 ~~\*PTO includes sick days and vacation leave~~

31 ~~5.2 Eligibility~~

32  
33 ~~All regular or term, full time employees of the ECT are eligible to earn PTO. All regular, part-~~  
34 ~~time employees who work a regularly established schedule of twenty (20) hours or more per~~  
35 ~~week shall earn PTO leave on a pro rata basis.~~

1  
2 ~~5.3 Restrictions on Accumulation of Paid Time Off (PTO)~~

3  
4 ~~An employee shall not earn PTO leave during a leave of absence without pay, a suspension~~  
5 ~~without pay, or when the employee is otherwise in a non-pay status.~~

6  
7 ~~At the end of each calendar year PTO will be reduced to 100 hours. Under no circumstances~~  
8 ~~may an employee be paid for any PTO leave in excess of 100 hours.~~

9  
10 ~~5.4 Use of PTO~~

11  
12 ~~Employees shall begin accruing PTO on the beginning date of employment, but shall not be~~  
13 ~~permitted to use PTO until completion of ninety (90) days of employment.~~

14  
15 ~~5.5 PTO and the Family and Medical Leave Act (FMLA)~~

16  
17 ~~For any qualifying event under the Family and Medical Leave Act of 1993 that exceeds three~~  
18 ~~(3) consecutive working days, the employee's earned PTO will be used.~~

19  
20 ~~For any qualifying event under FMLA, an employee's PTO and ELB shall run concurrently with~~  
21 ~~FMLA leave.~~

22  
23 ~~5.6 Exhaustion of PTO Leave~~

24  
25 ~~When an employee's PTO leave has been exhausted, any absences from work due to a~~  
26 ~~medically certified illness or injury will be taken as leave without pay (LWOP) for the first three~~  
27 ~~(3) days and shall run concurrently with FMLA if the employee qualifies for FMLA leave. For~~  
28 ~~each consecutive, subsequent working day, the employee will be eligible to use time, if~~  
29 ~~available, in his/her ELB.~~

30  
31 ~~5.7 Approval of PTO Leave Requests~~

32  
33 ~~An employee must request and receive approval of PTO leave in accordance with current~~  
34 ~~Policies and Procedures.~~

35  
36 ~~5.8 PTO Records~~

37  
38 ~~PTO accumulation and usage records for all employees shall be maintained by the Executive~~  
39 ~~Director.~~

40  
41 ~~5.9 Scheduling of PTO~~

42 ~~The Executive Director shall have the discretion to approve/disapprove and the responsibility~~  
43 ~~to schedule the leave of the employee.~~

1 **5.10 PTO, When Chargeable**

2  
3 ~~PTO shall only be charged for absence upon a day which an employee would otherwise work~~  
4 ~~and receive pay.~~

5  
6 **5.11 Computation of PTO Charges**

7  
8 ~~The employee shall charge absences from work to PTO according to the actual number of~~  
9 ~~leave hours used in minimum of half hour increments.~~

10 **5.0 Escambia Children’s Trust Leave Policy**

11 **Purpose:** The purpose of this policy is to outline the accrual of Annual Leave and sick leave for  
12 employees of Escambia Children’s Trust. Annual Leave allows employees to rest, rejuvenate, and  
13 maintain a healthy work-life balance. Sick leave provides employees with the necessary time to  
14 recover from illness or attend to personal medical needs.

15 **A. Annual Leave**

16 **1. Accrual of Annual Leave:**

17 a) Employees will accrue Annual Leave at the following rates:

- 18 1. First Year of Employment: 8 hours of Annual Leave per month.  
19 2. Years 2 to 5 of Employment: 12 hours of Annual Leave per month.  
20 3. Years 6 to 10 of Employment: 14 hours of Annual Leave per month.

21 2. **Accrual Cap:** Employees may carry over up to 100 hours of Annual Leave each year. Any  
22 unused Annual Leave in excess of 100 hours will be forfeited unless otherwise stated in  
23 specific circumstances or applicable law.

24 3. **Eligibility:** Employees become eligible for Annual Leave accrual upon the completion of  
25 their first month of employment.

26 4. **Use of Annual Leave:** Annual Leave may be used for vacation, personal time, or other  
27 reasons as approved by the employee’s supervisor. Annual Leave should be requested in  
28 advance, except in cases of emergency.

29 5. **Separation from Employment:** Upon separation from employment, employees will be  
30 compensated for unused Annual Leave up to the 100-hour cap, subject to applicable laws  
31 and Escambia Children’s Trust policies.

32 **B. Sick Leave**

33 **1. Accrual of Sick Leave:**

34 a) Employees will accrue sick leave at a rate of 8 hours per month.  
35

- 1 2. **Eligibility:** At initial employment, employees will be granted 36 hours of sick leave at the  
2 onset of employment and accrue 8 hours of sick leave monthly there after for a total of  
3 96 hours of sick leave for the first year of employment. Following the first year of  
4 employment, the employee will continue to accrue sick leave monthly at a rate of 8 hours  
5 per month.  
6 3. **Use of Sick Leave:** Sick leave may be used for illness, injury, medical appointments, or the  
7 care of an immediate family member. Employees are required to notify their supervisor  
8 in advance whenever possible. A doctor’s note may be requested for extended absences.  
9 4. **Sick Leave Carryover:**  
10 a) Employees may carry over up to 400 hours of sick leave each year.  
11 b) Any sick leave balance exceeding 400 hours at the end of the calendar year will be  
12 forfeited.  
13 c) **Separation from Employment:** Sick leave is not compensated upon separation from  
14 employment, unless otherwise required by law.

15 **C. General Provisions:**

- 16 1. **Approval and Documentation:** All leave requests (annual leave or sick leave) must be  
17 submitted through the designated timekeeping software. Supervisors will review and  
18 approve leave requests based on operational needs.  
19 2. **Policy Modifications:** Escambia Children’s Trust reserves the right to amend or modify  
20 this policy at any time. Any changes will be communicated to employees in a timely  
21 manner.

22 **Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, phrase, or portion  
23 of this Policy is for any reason found void, invalid, unlawful, or unconstitutional by any court of  
24 competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and  
25 severable provision such holding shall not affect the validity of the remaining portions of this  
26 Policy.

27  
28 **Section 4. Inclusion in the Policy Manual.** It is the intention of the Escambia Children’s Trust that  
29 the provisions of this Policy shall become and be made a part of the Escambia Children’s Trust  
30 Policy Manual; and that the sections of this Policy may be renumbered or re-lettered in order to  
31 accomplish such intentions.

32  
33 **Section 5. Effective Date.** This Policy shall become effective upon the date approval is granted by  
34 the Escambia Children’s Trust.

35  
36 DONE AND ENACTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

37  
38 By: \_\_\_\_\_  
39 Rex Northup, Chairperson

1 **RESOLUTION 2025-07**

2 **WHEREAS**, the ECT Board finds that the Escambia Children’s Trust Policy Manual  
3 requires amendment from time to time to accurately reflect the policy of the Trust; and

4 **WHEREAS**, the proposed amendment to the policy manual serves a compelling public  
5 purpose.

6 **NOW, THEREFORE, BE IT RESOLVED BY THE ESCAMBIA CHILDREN’S TRUST OF**  
7 **ESCAMBIA COUNTY, FLORIDA:**

8 **Section 1: Recitals.** The foregoing recitals are true and correct and incorporated herein by  
9 reference.

10 **Section 2. Amendment.** Escambia Children’s Trust Policy Manual Part Three, Fiscal Operations,  
11 amending Section 4.0, Policies, Subsection I, Payroll, Subsection (2)(a) New Hires and is hereby  
12 amended as follows (words underlined are additions and words ~~stricken~~ are deletions):  
13

14 **2. PROCEDURES:**

15 *a. New Hires:*

- 16 1. Authorization for new hires, including pay rate and start date, is documented and  
17 forwarded to the Finance Director, who completes all new hire processing.
- 18 2. As part of the hiring process, new employees must undergo and pass background  
19 screening that complies with Level 2 standards set forth in Sec. 425.04, Florida  
20 Statutes.
- 21 3. Upon hire, the Finance Director conducts an orientation with the new employee and  
22 obtains the following paperwork:
  - 23 a. Employment Eligibility I9 Form and e-Verification documentation
  - 24 b. Federal Withholding W4 Form
  - 25 c. Driver’s license & auto insurance card
  - 26 d. Social Security card
  - 27 e. VECHS Applicant Waiver Agreement and Statement
- 28
- 29
- 30
- 31
- 32
- 33 4. The Finance Director prepares an employee file with all required documentation and  
34 submits the employee name to the Federal E-Verify system.
- 35 5. The Finance Director is responsible for new hire reporting to the State of Florida.
- 36
- 37
- 38

1 **Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, phrase, or portion  
2 of this Policy is for any reason found void, invalid, unlawful, or unconstitutional by any court of  
3 competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and  
4 severable provision such holding shall not affect the validity of the remaining portions of this  
5 Policy.  
6

7 **Section 4. Inclusion in the Policy Manual.** It is the intention of the Escambia Children’s Trust that  
8 the provisions of this Policy shall become and be made a part of the Escambia Children’s Trust  
9 Policy Manual; and that the sections of this Policy may be renumbered or re-lettered in order to  
10 accomplish such intentions.  
11

12 **Section 5. Effective Date.** This Policy shall become effective upon the date approval is granted by  
13 the Escambia Children’s Trust.  
14

15 DONE AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2025.  
16

17 By: \_\_\_\_\_  
18 Rex Northup, Chairperson  
19  
20  
21



## RESOLUTION 2025-08

### A RESOLUTION OF THE ESCAMBIA CHILDREN'S TRUST AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH BRANCH BENEFITS FOR EMPLOYEE BENEFITS.

WHEREAS, the Escambia Children's Trust (the Trust), was created pursuant to §125.901, *Florida Statutes*, and

WHEREAS, the Escambia Children's Trust entered into an agreement with United Health Care and Nippon Life for employees' benefits effective June 1, 2024.

WHEREAS, the Escambia Children's Trust obtained quotes from multiple insurance carriers for Health and Life insurance and found that Branch Benefits proposal for a mixture of insurance through Florida Blue and United Health was the most cost effective option offered.

WHEREAS, the expense is budgeted, reasonable, allowable, and allocable to cover 80% of cost of employee health insurance premiums and the full cost of \$50,000 life insurance policies for each employee.

NOW, THEREFORE, BE IT RESOLVED by the Escambia Children's Trust, that:

The Board of Directors of the Trust does hereby authorize the Executive Director to enter into an agreement with Branch Benefits for the management of employee benefits for enrolled staff.

DULY ADOPTED in regular session, this 13<sup>TH</sup> day May, A.D., 2025.

ESCAMBIA CHILDREN'S TRUST

By ATTEST:

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Rex Northup, M.D. Board Chair

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Tammy Abrams Director of Finance