

**Escambia Children’s Trust Board of Directors Meeting
May 13, 2025, at 5:30 PM**

Open to the public at the Board of County Commissioners Chambers
Ernie Lee Magaha Bldg., 221 Palafox Place, Pensacola, FL 32502

MINUTES

Meeting Title:	Escambia Children’s Trust Board of Directors Meeting		
Date:	May 13, 2025	Time:	5:30 PM
Location:	221 Palafox Place, Pensacola, FL 32502		
Presiding:	Dr. Rex Northup, Chair	Scribe:	Alma Ellis
Participants:	<p>Board Members: David Williams, Dr. Rex Northup, Stephanie White, Commissioner Lumon May, Keith Leonard, Tina Cain, Tori Woods; Judge Williams</p> <p>Staff/advisors: : Lindsey Cannon, Executive Director, Tammy Abrams, Director of Finance, Alma Ellis, Board Liaison /Administrative Specialist, Michael Moore, Community Engagement Coordinator, Deborah Ray, Director of Programs and Performance, Meredith Bush, Esq., Legal Counsel; Richard Stone, SAMIS Data Manager</p>		
Not Present:			
	<ul style="list-style-type: none"> • Call To Order 5:30 PM • Approval of Agenda <p style="margin-left: 40px;">Staff requested to amend the agenda in the following ways:</p> <ol style="list-style-type: none"> 1. Remove the Special Presentation 2. Remove “Staff Benefit Package” <p style="margin-left: 40px;">Ms. White motioned to approve the Agenda as amended, Mr. Leonard seconded, all in favor, amended Agenda approved.</p> • Approval of Minutes <p style="margin-left: 40px;">No changes or corrections required, the Minutes stand as presented.</p> • Treasurer’s Report <p style="margin-left: 40px;">Ms. Abrams provided the Financial Report for month ending March 31, 2025. With no unusual findings, the report will be filed for audit.</p> • Public Comment <p style="margin-left: 40px;">No public comments.</p> • Business <p style="margin-left: 40px;"><u>Operations</u></p> <p style="margin-left: 40px;">The Personnel Committee and The Policy/Bylaws Committee met and brought forth the following amendments to the ECT Policy Manual for approval:</p> <ol style="list-style-type: none"> a. <u>Emergency Response</u> 		

Resolution 2025-05 allowing for the creation of Section V (Escambia Children’s Trust Natural Disaster or Other Local Event Response and Paid Leave Policy) of Part One (General Administration) in the ECT Policy Manual as presented.

Ms. White motioned to approve, Mr. Williams seconded, all in favor, Resolution 2025-05 approved.

b. Annual Leave and Sick Leave

Resolution 2025-06 allowing amendment to the ECT Policy Manual, Part 5, Human Resources, deleting Section 5.0, Paid Time Off Leave (PTO) Summary-Employees and creating Section 5.0, ECT Leave Policy as presented.

Ms. Woods motioned to approve, Ms. White seconded, all in favor, Resolution 2025-06 approved.

c. New Hire Paperwork

Resolution 2025-07 amending the ECT Policy Manual, Part Three, Fiscal Operations, Section 4.0, Policies, Subsection 1, Payroll, Subsection (2)(a) New Hires as presented.

Ms. Woods motioned to approve, Mr. Williams seconded, all in favor, Resolution 2025-07 approved.

d. Staff Benefit Package

Resolution 2025-08 -deleted

Staff to continue with same provider for benefits, no vote necessary.

- Discussion: Summer Workshop (Lindsey Cannon)

Ms. Cannon discussed the need for a Summer Workshop for all Board Members (preferably in June or July) to discuss budgetary plans for the next five years. Ms. Ellis to find a date that works for the majority.

- Ethics and Financial Disclosures

Ms. Abrams reminded board members of the July 1st due date to submit documentation for Ethics training and Financial Disclosure statements. A formal notice will be sent in June.

Programs

- Childcare Summit

Ms. Cannon shared that she will be attending a childcare summit on May 28, 2025, hosted by the City of Pensacola.

- Mental Health Taskforce

Ms. Cannon advised the Board she would be participating in the Quarterly Mental Health Task Force hosted by Representative Salzman on May 30, 2025.

- CAREs Grant Update

Ms. Ray provided an update on the CAREs Grants. Staff has had individual meetings with all fourteen CAREs Grant providers to discuss their proposals, goals and metrics. She shared that by funding the CAREs Grants, ECT has met 23 of the 24 ECT indicators. The one indicator not met is Foster Care Placement and the Trust will keep that in mind going forward.

Commissioner May requested and received confirmation that pre and post data will be collected to show the success of each program at a mid-point in the contract.

- Early Learning Coalition

Ms. Cannon presented the Board with a Letter of Commitment received from Early Learning Coalition. Mr. Bruce Watson was present to answer multiple questions from the Board (see video on website).

Ms. Woods motioned to allow Ms. Cannon to sign and return the letter, Ms. White seconded, all in favor. Ms. Cannon will sign and return the letter.

- **Legal Report**

Ms. Bush updated the Board on the recent Escambia County BOCC TIF Exemption Request. A BOCC meeting is scheduled as a follow up request from the 5/1/25 BOCC public hearing; which was continued until 5/15/25 at 1:30 pm. BOCC requested 21, 22-year taxes be included in a negotiated potential interlocal agreement. ECT Board confirmed that the Board had previously voted to not grant 21, 22-year requests as they do not believe it is a legal request. Board continues to want to work in partnership with an exemption/waiver of current year taxes to support Summer Youth Employment Program. Ms. Bush will attend the meeting and report back to the Board at the June meeting.

Comments, discussions and questions related to this topic can be seen on the video on the ECT website.

- **Adjournment**

With no further business, the meeting adjourned at 6:44 PM

Signature (Board Chair)