



## RESOLUTION 2026-01

### A RESOLUTION OF THE ESCAMBIA CHILDREN'S TRUST AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND ESCAMBIA CHILDREN'S TRUST POLICY MANUAL PART TWO, FUNDING COMMUNITY ORGANIZATIONS, AMENDING SUBSECTION 1.4, FUNDING THE PURCHASE OF MOTOR VEHICLES POLICY.

**WHEREAS**, the ECT Board finds that the Escambia Children's Trust Policy Manual requires amendment from time to time to accurately reflect the policy of the Trust; and

**WHEREAS**, the proposed amendment to the policy manual serves a compelling public purpose.

### NOW, THEREFORE, BE IT RESOLVED BY THE ESCAMBIA CHILDREN'S TRUST OF ESCAMBIA COUNTY, FLORIDA:

**Section 1: Recitals.** The foregoing recitals are true and correct and incorporated herein by reference.

**Section 2. Amendment.** Escambia Children's Trust Policy Manual Part Two, Funding Community Organizations, Section I, Policies Pertaining to Funding Community Organizations, is hereby amended to amend Subsection 1.4, Funding the Purchase of Motor Vehicles Policy, as follows (words underlined are additions and words ~~stricken~~ are deletions):

#### 1.4 Funding the Purchase of Motor Vehicles

a. Purpose. The purpose of this policy is to establish guidelines for the use of public funds from the Escambia Children's Trust (ECT) to purchase motor vehicles that will be used to benefit children. This policy aims to ensure that such vehicles are used responsibly, maintained properly, and adhere to certain requirements such as insurance coverage, licensed drivers, display of the ECT logo, and a reversionary interest to the Trust. Furthermore, this policy prohibits the private sale of vehicles purchased with public funds for the ~~entire lifespan of the vehicle~~ five years after purchase or program funding is ended, whichever occurs first.

b. Scope. This policy applies to all motor vehicle purchases funded by the ECT for the purpose of benefiting children within the jurisdiction served by the ECT.

c. Definitions.

benefit of children as outlined in this policy. Under no circumstances shall such vehicles be used for personal, private, or non-program-related purposes by any provider, employee, volunteer, or third party.

8. Limitation of Liability. The Escambia Children's Trust shall not be held liable for any claims, damages, losses, injuries, or liabilities arising out of or related to the ownership, operation, maintenance, or use of vehicles purchased with public funds. All responsibility for proper operation, compliance with applicable laws, and assumption of risks shall rest exclusively with the provider or entity operating the vehicle.

9. Annual inventory: The Provider shall submit an annual inventory of the vehicle to the ECT. The inventory shall document the vehicle's VIN number, proof of insurance, maintenance history, and current mileage. The inventory shall also report any insurance claims filed regarding the vehicle. The purpose of the inventory is to document the remaining useful life of the vehicle.

10. Surplus property inventory process: ECT shall implement a fleet management plan to include a surplus property inventory process. The sale or donation of ECT vehicles as surplus inventory shall require documentation that the vehicle is no longer needed or useful to ECT. Surplus property becomes available for transfer to other local government bodies or licensed non-profits. Vehicles not transferred may be sold to the general public via auction.

e. Responsibilities.

1. ECT Board of Directors: The ECT Board of Directors is responsible for overseeing the implementation and adherence to this policy, including approving motor vehicle purchases that meet the criteria outlined herein.

2. ECT Administration: The ECT administration shall be responsible for administering the policy, conducting an annual inventory of any vehicle purchased pursuant to a grant award, managing vehicle purchases, ensuring compliance with insurance requirements, driver qualifications, display of ECT logo, and monitoring adherence to the reversionary interest provision.

f. Review and Amendments. This policy shall be reviewed periodically by the ECT Board of Directors to ensure its effectiveness and relevance. Amendments may be made as necessary, following appropriate consultation and approval processes.

**Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, phrase, or portion of this Policy is for any reason found void, invalid, unlawful, or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and severable provision such holding shall not affect the validity of the remaining portions of this Policy.

**Section 4. Inclusion in the Policy Manual.** It is the intention of the Escambia Children's Trust that the provisions of this Policy shall become and be made a part of the Escambia Children's Trust Policy Manual; and that the sections of this Policy may be renumbered or re-lettered in order to accomplish such intentions.

**Section 5. Effective Date.** This Policy shall become effective upon the date approval is granted by the Escambia Children's Trust.

DONE AND ENACTED this 10<sup>th</sup> day of February, 2026.

By: Rex L. Northup  
Dr. Rex Northup, Chairman

ATTEST:  
By: Lindsey Cannon  
Lindsey Cannon, Executive Director