

# Policy and Bylaws Committee Meeting

Open to the Public

Monday, February 2, 2026 1:00 pm

1000 College Blvd., Building 11

Pensacola, FL 32504



**ESCAMBIA**  
**CHILDREN'S TRUST**

Our Children. Our Community. Our Future.

## MINUTES

Tina Cain, Chair	✓
Stephanie White	✓
Judge Williams	E
Tori Woods	✓
Vacant	

### I. Call to Order

*Meeting called to order at 1:32 pm*

### II. Approval of Agenda

*Ms. Woods motioned to approve the Agenda, Ms. White seconded, all in favor, Agenda approved.*

### III. Approval of Minutes – April 23, 2025, Policy Committee Meeting

*Ms. Woods motioned to approve the minutes of April 23, 2025, Ms. White seconded, all in favor, Minutes approved.*

### IV. Policy Amendments

*Ms. Cannon reviewed the following policies / amendments with the committee and answered any related questions.*

- *Contract Suspension and Enforcement*
- *Funding Motor Vehicles*
- *Provider Background Screening*
- *Indirect Costs*
- *Participant Incentives*
- *Direct Client Assistance*
- *Budget Amendment*

*Each amendment was individually reviewed and motioned for approval by Ms. White (including discussed edits) and seconded by Ms. Woods; all were in favor. All items except Indirect Costs were approved and will be passed along to the full board at the February 10th meeting. Indirect Costs will be taken to the February 10<sup>th</sup> meeting for further discussion.*

### V. ECT Program Improvement Plan

This item will be moved to the Program Committee for discussion.

**VI. ECT Vendor Contracts**

*Ms. Cannon reviewed several contracts and requested permission to extend for one year due to the unknown future of the Trust. The contracts discussed were: Legal, IT, Auditor, PSC Lease and Copier Lease. Ms. White motioned to approve, Ms. Woods seconded and all were in favor. This item will be taken to the full Board at the March 10<sup>th</sup> meeting.*

**VII. Public Comment**

*None*

**VIII. Adjournment**

*With no further business, the meeting adjourned at 2:19 pm*